

CELESTE DEVINCENTIS

EDUCATION

Miami University, Oxford, OH

Bachelor of Arts, PreK-5th Education, Expected in 05/2027

- Alpha Lambda Delta Honors Society Member
- Redhawk Excellence Scholarship Recipient

Aurora High School, Aurora, OH

High School Diploma, 05/2023

- Honoree of Aurora High School honors diploma
- Awarded Academic letter
- Honor Roll all semesters of high school
- Mary Martha Scholarship Recipient
- Aurora VFW Scholarship Recipient
- Arthur P. and Ruth H. Moebius Scholarship Scholarship Recipient
- Gary Burr Memorial Scholarship Scholarship Recipient
- Kathy Grandillo Scholarship Scholarship Recipient
- 3.8 GPA
- Extracurricular Activities: Swim team
- Aurora Amigos, Spanish club, Interact club Member
- magna cum laude graduate

PROFESSIONAL SUMMARY

Dependable Server successful in providing fast, high-quality customer service to guests in restaurant settings. Adaptable professional with expertise in personnel development, team collaboration and resolving issues with customers, waitstaff and management.

SKILLS

- Food Running
- Cash Handling
- Order Accuracy
- Guest Engagement
- Suggestive Selling
- Menu Memorization

WORK HISTORY

SERVER/WAIRESS/HOSTESS 01/2021 to Current

Imperial Wok Restaurant, Solon, OH

- Served food and beverages promptly with focused attention to customer needs.
- Cultivated warm relationships with regular customers.
- Worked with POS system to place orders, manage bills, and handle complimentary items.
- Maintained clean and organized dining areas to uphold restaurant hygiene standards.
- Resolved customer complaints promptly and professionally to maintain positive reputation.
- Seated customers in timely manner by managing reservations and waitlists skillfully.

STUDENT TEACHER INTERN 03/2023 to 04/2023

Glendale Primary School, Bedford, OH

- Worked with classroom teacher to learn about current standards and best practices.
- Cultivated positive relationships with administration, teaching staff, and students.
- Assisted with management of classroom rules, procedures and expectations to instill discipline and observance of conduct code.
- Monitored classrooms for safety and good behavior, offering students positive reinforcement to maintain discipline.
- Facilitated small group activities and one-on-one instruction to meet individual student needs.