



JANE SPELMAN

GRAPHIC & TECHNICAL DESIGNER

SOCIAL

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EMAIL

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ADDRESS

Delaware, OH, 43015

WEBSITE

www.spelmanstudio.com

PHONE

Business: (614) 758-3448
Personal: (419) 569-6378

EXPERIENCE

Starbucks Coffee Company

Barista

Uses skills in communication and customer service to provide a welcoming experience to all customers.

September 2021 - August 2023

Delaware Area Career Center

Marketing Consultant

Utilizes skills in Canva, Buffer, and many more to create appealing designs and manage multiple social media accounts.

February 2022 - Present

Spelman Studio

Freelancer

Creates websites, photo edits, graphic designs, logo designs, manages social media, and much more for clients.

May 2022 - Present

Delaware Area Career Center Photo Studio

VP of Marketing

Designs flyers, social media posts, and the 2022-2023 DACC yearbook while communicating with students, parents, and faculty.

March 2022 - May 2023

Miami University

CAS Communications

Communicate with students and faculty to create and write content for the College of Creative Arts and Sciences newsletters and much more.

September 2023 - Present

EDUCATION

High School Degree | 2019-2023

Olentangy Berlin High School

Digital Design | 2021-2023

Delaware Area Career Center

Emerging Technology in Business & Design | 2023-2027

Miami University

ACHIEVEMENTS

Business Professionals of America

1st Place - National Competition: Web Application Team

September 2022 - May 2023

Business Professionals of America

5th Place - National Competition: Website Design Team

September 2021 - May 2022

Delaware Area Career Center

National Technical Honor Society

September 2021 - May 2023

Olentangy Berlin High School

National Honor Society

September 2021 - May 2023

Delaware Area Career Center

Student Ambassador

September 2021 - May 2023

MAIN SKILLS

- Time & Project Management
- Organization
- Communication
- Fast Learner
- Task Management
- Teamwork
- Adobe Illustrator, Photoshop, Premiere Pro
- Website Design & Development
- Buffer Social Media Managment
- Canva
- HTML
- CSS
- JavaScript

EXTRA
CURRICULARS

Miami University

National Residence Hall Honorary

October 2023 - Present

Miami University

Miami University History Association

September 2023 - Present

Miami University | Emerging Technology in Business and Design

Emerging Technology Leaders

August 2023 - Present

Delaware Area Career Center

DACC Business Professionals of America Secretary

September 2022 - May 2023

Olentangy Berlin High School

Olentangy Berlin Bears Marching Band

June 2019 - November 2022

CERTIFICATIONS

Adobe

**Adobe Certified Professional in Digital Video Using
Adobe Premiere Pro**

Adobe

**Adobe Certified Professional in Graphic Design &
Illustration Using Adobe Illustrator**

Adobe

**Adobe Certified Professional in Visual Design Using
Adobe Photoshop**

Adobe

Adobe Certified Professional in Video Design

Adobe

Adobe Certified Professional in Visual Design

Delaware Area Career Center

Digital Design Program

To learn more, visit my LinkedIn or website:

[linkedin.com/in/janespelman/](https://www.linkedin.com/in/janespelman/)
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