

In my earlier roles, I developed strong interpersonal, problem-solving, and multitasking skills, which are highly transferable to the positions I am looking for. These experiences have prepared me to effectively handle various responsibilities and can bring a unique perspective to a team willing to look past my standard job experiences and look at the skill that I have used and gained from said jobs. I am confident my diverse background will add value and insights to the position I am applying myself for. I am a “jack of all trades.” Currently in school for accounting and looking to pursue a career in that field.

Experience:**Certified Nursing Assistant**

Harborview, Thomasville, GA

February 2024 – January 2025

- Provided activities of daily living by serving meals, feeding patients as necessary and ambulating, turning, and positioning patients; and providing fresh water and nourishment between meals.
- Provides patients comfort by using resources and materials; transporting patients; answering patients' call lights and requests; and reporting observations of the patient to nursing supervisor.
- Maintained precise and detailed documentation on patient care, including vital signs, daily activities, and changes in condition. Ensured all documentation met regulatory and facility standards.
- Working together with other health care team members, delegating tasks as a team when necessary to improve time and resource management.
- Allocated proper time for each patient, ensuring individualized attention while keeping overall workflow efficiency.

Seasonal Style Consultant

Target, Tallahassee, FL

October 2023- February 2024

- Greet and aid customers with their fashion and styling needs, providing personalized recommendation, and creating a welcoming shopping experience.
- Address and resolve customer inquiries and concerns promptly and professionally, ensuring a positive resolution and supporting customer loyalty.
- Staying up to date with the latest fashion trends and Target's product offerings to effectively recommend to customers and drive sales.
- Maintain and organize the sales floor, ensuring displays are visually appealing and stocked with the latest merchandise
- Work closely with other team members to achieve store goals and deliver a seamless shopping experience

Resume

- Aid with inventory control, including restocking, pricing, and managing backstock to ensure product availability.

--Career Break--

February 2021-October 2023

- I took time off due to personal health reasons and family relocation.
- Relocated to Missouri and dedicated time to being a stay-at-home mom, managing household responsibilities and family needs.

Certified Nursing Assistant

Rose City Health and Rehab, Thomasville, GA

June 2020-February 2021

- Provided activities of daily living by serving meals, feeding patients as necessary and ambulating, turning, and positioning patients; and providing fresh water and nourishment between meals.
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Environmental Sanitation Specialist

Life Care Center of Sullivan, Sullivan, MO

August 2018-May 2019

- Maintain cleanliness and sanitation of patient rooms, communal areas, and administrative offices.
- Ensured proper disposal of waste and adhered to infection control protocols.
- Helped in keeping inventory and restocking supplies as needed.
- Collaborated with nursing staff to ensure a safe and clean environment for patients.

Certified Nursing Assistant

May 2019- May 2020

- Provided activities of daily living by serving meals, feeding patients as necessary and ambulating, turning, and positioning patients; and providing fresh water and nourishment between meals.

Resume

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- Maintained precise and detailed documentation on patient care, including vital signs, daily activities, and changes in condition. Ensured all documentation met regulatory and facility standards.
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★ **Awards:**

1. *"Shining Star"* Employee of the month award in 11/2019
2. *"Whatever It Takes and Then Some"* award in 02/2020

Education:

CURRENT

*Southern Regional Technical College,
Thomasville, GA*

January 2025-Current

Accounting Diploma- Expected Graduation date: December 2025

Completed coursework: Personal Finance, Accounting I, Computer Literacy, Keyboarding.

East Central College,
Union, MO

January 2019-May 2019

Program: Certified Nursing Assistant Certification

Southern Regional Technical College,
Thomasville, GA

August 2020-May 2021

Coursework: College Algebra, Anatomy & Physiology, Comp and Rhetoric,
Psychology101

Southern Regional Technical College,
Thomasville, GA

August 2023- January 2024

Coursework: Diet and Nutrition, Medical terminology

Skills:

Great customer service

Madison Mccline

mcclinemad@gmail.com

Resume

Time management

Strong analytical skills

Medical terminology

Attention to detail

Empathetic communication

Problem-solving

Microsoft Office (Word, Excel, PowerPoint)