

Ella Bianchi

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EDUCATION

MILLIKIN UNIVERSITY, DECATUR, IL

Bachelor of Arts (BA) in Theatre & Performance Studies

Minor in Music, Vocal Performance Emphasis

Graduation Expected May 2027

SOFTWARE SKILLS

Microsoft Office: Word, PowerPoint, Calendar, Outlook (passed LinkedIn Proficiency Exam)

Google Workspace: Drive, Docs, Sheets, Slides, Calendar, Gmail

Social Media: Discord, Instagram, Snapchat, TikTok, Tumblr, X

Website Creation & Graphic Design: Canva, Superimpose, Weebly, Wix

WORK EXPERIENCE

PIPE DREAMS STUDIO THEATRE, DECATUR, IL (*upcoming*)

Interim Director of Marketing, Spring 2024

Director of Marketing, August 2024-May 2025

- Responsible for marketing the Mainstage season, New Works, Cabarets, and all other Pipe Dreams Studio Theatre events through social media, physical media, email correspondence, community outreach, [website](#), and any other promotional opportunity through an eye for graphic design and interpersonal connection.
- Work heavily alongside the Artistic Director and the Director of Diversity, Equity, and Inclusion for Pipe Dreams Studio Theatre.
- Utilizes Microsoft Outlook and Canva frequently, and assists in managing the Pipe Dreams Studio Theatre account on Instagram.
- Skills include Email Marketing, Print Marketing, Social Media Marketing, Interpersonal Communication, and Attention to Detail.

PARAMOUNT THEATRE, AURORA, IL

Front of House Associate, October 2022-September 2023

- Scanning tickets as patrons enter the theatre and working alongside Box Office Associate to ensure all tickets are purchased and valid.
- Helping patrons navigate both the Paramount Theatre and Copley Theatre locations.
- Assisting with late seating by following protocols from Front of House Management.
- Sitting in the house during performances to ensure patrons are not engaging in disruptive behaviors such as recording the performance.
- Cleaning up the theatre following performances and assisting in closing duties (e.g. turning off signs, checking the dishwasher, charging radios, creating role assignments for upcoming shifts) as requested by the on-shift Lead Front of House Associate and Front of House Manager.
- Skills include Event Tickets, Interpersonal Communication, Customer Experience, and Collaborative Problem-Solving.

RIVEREDGE PARK, AURORA, IL

Greeter, June 2022-June 2023

- Scanned tickets as patrons entered the park and worked alongside Box Office Associates to ensure all tickets were purchased and valid.
- Relayed information to patrons regarding contraband items from the park and assisted in solving patron-staff conflicts.
- Assisted patrons in navigating the park layout.
- Skills included Event Tickets, Interpersonal Communication, Customer Experience, and Collaborative Problem-Solving.