

Monica Cretu

Lapeer, MI 48446

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Highly organized and detail-oriented Quality Technician with 10 years of experience in Internal Auditing and 6 years of experience in manufacturing environment, including SPC, PPAP's, process improvement, MSA, Control Plan, 5S. Highly detail-oriented, excellent teamwork skills and hard working

Work Experience

Quality Technician/Inspector

3-Dimensional Services Group-Lapeer, MI

November 2021 to Present

- Operate CMM / FARO Arm to inspect prototype components for defects/deviations from design specification using 2D drawings for datum orientation and 3D CAD data for comparison
- Maintain quality control standards by verifying dimensions of parts according to drawings using tools using hand tool and surface plate setup
- Inspect tight tolerance machined components with complex geometry
- Input SPC data and generate charts and logs
- Reject, tag and manage initial disposition of defective material
- Record and communicate inspection results
- Report status of finished products by confirming specs in accordance with GD&T by conducting visual and measurement tests, returning defective products for re-work and confirming rework

Quality Technician

Kay Automotive Graphics-Lake Orion, MI

March 2021 to November 2021

- Communicate and facilitate quality guidelines and standards
- Perform daily inspections of all manufacturing processes
- Perform visual and dimensional evaluations or special projects
- Monitor the metrology and production equipment
- Input SPC data and generate charts and logs
- Issue and coordinate rework and Corrective Action Reports
- Monitor critical products
- Lead/participate Problem Solving teams
- Perform process capability studies
- Initiate employee evaluation programs
- Approve films, gages and layouts prior to being released to manufacturing
- Perform MSA studies
- Perform Calibration on measuring equipment

Safety and Health Specialist

Check Corporation-Michigan

October 2017 to March 2021

- Inspect and evaluate workplace environments, equipment, and practices, in order to ensure compliance with safety standards and government regulations.
- Inspect specified areas to ensure the presence of fire prevention equipment, safety equipment, and first-aid supplies.
- Investigate accidents to identify causes and to determine how such accidents might be prevented in the future.
- Investigate health-related complaints, and inspect facilities to ensure that they comply with public health legislation and regulations.
- Investigate the adequacy of ventilation, exhaust equipment, lighting, and other conditions that could affect employee health, comfort, or performance.
- Create, maintain and update Hazard Communication, Health and Safety Orientation Programs and procedures.
- Maintain inventories of hazardous materials and hazardous wastes, using waste tracking systems to ensure that materials are handled properly.
- Conduct audits at hazardous waste area.

Quality Technician

Check Corporation-Troy, MI
June 2017 to March 2021

- Participates in the development, implementation and support of continuous improvement programs/projects to ensure improvement of the QMS
- RMA (Return Merchandise Authorization) evaluations
- MRDR (Material Review Disposition Records) returns to suppliers
- Assist with completing internal and external CARs (Corrective Action Reports)
- Create and maintain incoming inspection sheets for raw materials
- Assist in ISO 9001 certification requirements
- Develop procedures to assist in current and future processes
- Assist in developing and maintaining Quality metrics
- Conduct Internal and External Quality audits and process control
- Perform FAI (First Article Inspection), In-Process inspection, and Final inspection

Cabin Crew Instructor

Tenairways Airlines-Bucharest, RO
July 2013 to June 2014

- Conduct classroom, simulation and flight training for MD 80 series flight attendant trainees
- Train and evaluate flight attendants in all phases of flight
- Help in making Tenairways Cabin Crew Manual
- Implementing the risk management process
- Implementing the decision and evaluating the outcome
- Planning instructional activity

Quality Auditor

Tenairways Airlines-Bucharest, RO
May 2009 to June 2014

- Responsible for Quality System management of Cabin Crew Department
- Conduct Internal Audits
- Monitoring compliance and accuracy of the procedures
- Permanently supervise that the entire management personnel is effective and efficient

Skills

- ISO 9001
- GD&T
- PPAP
- Internal Audits
- Coordinate Measuring Machine
- 5S
- Quality Management
- Manufacturing
- Calipers
- Micrometer
- Analysis skills