

# **MELISSA RODRIGUEZ**

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### **OBJECTIVE**

Seeking a manager position. Highly dedicated and resourceful. Able to work independently and as a team.

## **SKILLS**

- Customer Service
- Ordering
- Inputting waste
- Scheduling

## **EXPERIENCE**

#### **MANAGER JUICE PRESS 3/19-PRESENT**

Communicate with customer, make smoothies, manage store, scheduling, put in orders, put in waste.

#### Family Pharmacy 6/17-2/19

Input prescriptions in data entry, fill prescriptions in vials, or weekly/monthly card. Customer service, billing insurance.

## **EDUCATION**

**BACHELORS • PRESENT • SOUHTERN NEW HAMPSHIRE UNIVERSITY** 3.0 GPA, studying Criminal Justice.

## **VOLUNTEER EXPERIENCE OR LEADERSHIP**

I manage a team of employees to the best of my ability; I make sure their on time and their task duties are done. I also make sure they have great customer service skills.







