

Denise Ninaltowski

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I am able to handle multiple tasks on a daily basis and I am a reliable person who is great at time management. I am very energetic and eager to learn new skills and I have experience working as part of a team or individually. I am hardworking and always the last to leave the job and I am honest and trustworthy when working with money.

Authorized to work in the US for any employer

Work Experience

Pharmacy Technician

CVS Health Retail - Township of Hamilton, NJ

November 2021 to Present

I run the cash register to ring up sales and do returns, answer phones, mix medications, production of medications and putting prescriptions that are dropped off into the computer I also work the drive through. I am familiar with sig codes and third party rejections.

Phlebotomy Externship

Capital Health - Township of Hamilton, NJ

April 2021 to April 2021

Required to perform 40 venipunctures which I accomplished, trained in the correct way to transfer urine samples into tubes, correct order of the draw, how to explain to the patient the correct way to do the Stool guaiac test and send it in, centrifugation and correct labeling techniques.

Shipping and Receiving Clerk

XPO Logistics - Township of Monroe, NJ

July 2018 to December 2018

Examine shipment contents and compare with records, such as manifests, invoices, or orders, to verify accuracy.

Requisition and store shipping materials and supplies to maintain inventory of stock.

Prepare documents, such as work orders, bills of lading, or shipping orders, to route materials

Research and correct transaction errors, Work with domestic and international shipping documents,

Process orders for selection and inventory control through the warehouse management system (WMS)

Also worked as a picker/packer fulfilling orders and packing them for shipment. Get the products from the warehouse using packing slips to confirm each product then the products were checked to make sure they were correct then packaged in correct size boxes, labeled and sent to be shipped.

Picker and Packer

Amazon.com - Robbinsville, NJ

April 2018 to July 2018

Locating merchandise to meet picking tickets, Ensure that the picked product conforms to the order sheet provided,

Check the product to ensure that it is in proper working condition and is not damaged, put items in containers to be shipped.

Customer Service Representative/Call Center

Medimedia - Yardley, PA

March 2012 to November 2012

Called doctor's offices to find out if they wanted samples of new medications, had to call a specific number of offices in a given day, worked off of a script

Customer Service Supervisor/Cashier

Ames Department Store - Mercerville-Hamilton Square, NJ

February 1998 to July 2000

Rang sales, returns and exchanges, put up and took down sale signs, planograms, trained new cashiers, watched over cashiers on a daily basis, got change for the cashiers when needed, kept the cash drawer balanced, cleaned the store, answered phones, covered breaks in other departments when necessary and put away returns merchandise at the end of the day

Receptionist/secretary

O'Donnell, O'Hara and Amantia - Township of Hamilton, NJ

September 1995 to December 1997

I answered phones, took messages, made copies, sent faxes, typed letters, memos and briefs, filing, called clients for appointment's and also did dictation.

Education

Certificate in Phlebotomy

Mercer county community college - Mercerville-Hamilton Square, NJ

September 2020 to December 2020

High school diploma

Nottingham High school - Township of Hamilton, NJ

September 1993 to June 1996

Skills

- Customer service (10+ years)
- Phlebotomy
- Planograms
- CPR
- Microsoft Excel
- Venipuncture
- Filing (4 years)
- Microsoft Word (10+ years)
- CPR (1 year)
- Warehouse Management System

- Patient Care
- Pharmacy Technician Experience
- Vital Signs
- Order Picking
- Packaging
- Caregiving

Certifications and Licenses

NHA Certified Phlebotomy Technician

June 2021 to June 2023

CPR/AED

July 2021 to July 2023

Assessments

Customer focus & orientation — Proficient

August 2021

Responding to customer situations with sensitivity

Full results: [Proficient](#)

Attention to detail — Highly Proficient

February 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Highly Proficient](#)

Data entry: Attention to detail — Highly Proficient

March 2020

Maintaining data integrity by detecting errors.

Full results: [Highly Proficient](#)

Filing & organization — Highly Proficient

February 2020

Arranging and managing information or materials using a set of rules.

Full results: [Highly Proficient](#)

Protecting patient privacy — Proficient

September 2021

Understanding privacy rules and regulations associated with patient records

Full results: [Proficient](#)

Customer focus & orientation — Proficient

August 2021

Responding to customer situations with sensitivity

Full results: [Proficient](#)

Work style: Reliability — Expert

August 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: [Expert](#)

Medical terminology — Proficient

July 2021

Understanding and using medical terminology

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.