

# DAYANA CASTAÑEDA

Carteret, NJ 07008 | 718-300-7263 | dayanac9@icloud.com

## SUMMARY

Motivated business major, bilingual student seeking internship to gain hands-on experience. Outgoing and friendly with a strong drive to succeed.

## SKILLS

- Punctual and Reliable
- Calm and Professional Under Pressure
- Multitasking and Organizing
- Building Customer Trust and Loyalty
- Following Instructions
- Strong Work Ethic
- Multitasking and Prioritization
- Understanding Customer Needs
- Teamwork and Communication
- Spanish Fluency

## EXPERIENCE

- 08/2022 - 01/27/2023 Processor, Problem Solver, Sortation Associate**  
**Amazon** – Avenel, NJ
- Scanned barcodes and processed merchandise by moving to proper areas.
  - Evaluated orders by checking for appropriate product specifications, labels and packaging and making adjustments.
  - Defined and determined cause of problem to identify, prioritize and select alternatives.
  - Informed customers and sales departments of ship dates, progress and product issues.
  - Engaged in problem-solving dialogue to assess for additional resources available.

## EDUCATION AND EXTRACURRICULAR

- Expected in 2026 MBA:** Business Administration And Management  
**Minor:** Theater  
**Kean University** – Union, NJ
- 10/04/2022 CITI Program:** Responsible Conduct Of Research
- 06/23/2022 High School Diploma**  
**Carteret High School** - Carteret, NJ
- President's education academic achievement - Honor Roll
  - 3.8 GPA
  - Top Ranked: 88%
  - Bilingual Recipient
- Participated in Art, 2020-2022**
- Meritorious award for my exceptional contribution to the Asian American and pacific Islander Art piece. Requested by the honorable Mayor. The borough of Carteret.

- Recognition and award of my art work to be shown at the teen arts festival in Middlesex County College.
- Member of National Art Honors society

**Auditioned Theater, 2019-2022**

- Performed in teen arts festival, Middlesex County College. engaging the audiences with my scene. Including being judged and being given a remarkable high leveled skilled,

**participated in Choir, 2019-2022**

- became a concert Choir Member. Awarded first place twice in the music in the parks. For superior rating.

- **Healthy communities Recipient**

**Participated in Band, 2018-2019**

## REFERENCES

**Special Education Teacher Carteret Public Schools**

Ruth Dershowitz 732-887-4672

**US History Teacher Carteret Public Schools**

Victor Kokos 732-541-8960