
Sulaiman B. Haya

Hbsulaim@go.olemiss.edu | Tupelo MS | 901-292-6925| <https://.linkedin.com/in/haya-sulaiman-461a6a1b9>

Career Objective

Obtain a Financial advisor with a good reputation and extensive knowledge of Finance and Accounting processing and loans and have a solid ability to handle and resolve financial issues.

EDUCATIO

University of Mississippi

Bachelor of Business Administration in Banking and Finance

Major GPA: 3.75

Oxford, MS

May 2022

Itawamba community college

Associate Degree of Business Administration

Major GPA :3.50

Tupelo, MS

August 2020

EXPERIENCE

Customer services representative

Walgreens

Tupelo, MS

May 2020–January2021

- Great customers with a smile and encourage feedback pertaining to shopping experience.
- Provide accurate information about products and services to customers.
- Adhere to company attendance, punctuality and meal and rest break requirements.
- Handle customer calls, despite the degree of difficulty in courteous and business like

Accounting Assistant

Tupelo, MS

Tupelo Quick and Easy

April 2019- September 2019

- Managed all purchased order.
- Assist tax accountants.
- Close daily, closing monthly, portfolio.

Pharmacist

Ramallah, Palestine

April 2016- November 2016

- Spoke fluent Arabic, along with proof reading and writing.
 - Engaged in conversation with customers to appropriately give them the product they needed.
 - Maintained job while in school, working to get my GED.
-

LANGUAGES, SKILLS, and

ACTIVITIES

- Ability to work under pressure.
- Proficient in Arabic, and English
- Microsoft Office Suite
- Excellent time management, problem solving.
- Works great with others, Great team working.
- **Activities:** “Financial club, Boys and Girls Club, and Tutoring for Arabic, and mathematics.