EMAIL

haleys0928@gmail.com

ADDRESS

1000 Chastain Road Kennesaw, GA 30144

PHONE

(229) 375-3636



STUDENT

EXPERIENCE

KSU LGBTQ RESOURCE CENTER

September 2022 - Current Social Media Coordinator —

- · Make social media posts for the Resource Center events
- Participate in events and run the center throughout the day
- Stay up to dates with the events and promote them.

COOK HIGH SCHOOL

July 2021 - May CHS Media Assistant 2022

- · Operated mobile book checkout and vending
- · Created promotional materials and carried out marketing campaigns
- Acted as a customer service representative

STEEL BUILDING SYSTEMS

SBS Assistant May 2020 - August 2020

- Scanned papers into the printer
- Filed papers into filing cabinets
- · Organized invoices online in data system

EXTRACURRICULAR ACTIVITIES, CLUBS, AND ACHIEVEMENTS

- Concert Band (2017-2022)
- Marching Band (2017-2022)
- Yearbook Club Editor (2020-2022)
- Tennis (2016-2019)
- Key Club Member of the Month (March 2021)
- Scholastic Jacket Recipient (2022)
- KSU Brand Ambassador (2022)

- Key Club Media Officer (2020-2022) Junior Homecoming Attendant (2020)
 - Senior Homecoming Queen (2021)
 - Skills USA (2021-2022)
 - Georgia 4-H (2021-2022)
 - Book Club Co-Founded (2021-2022)
 - Beta Club (2021-2022)
 - SkillsUSA 3rd in Pin Design at Regionals
 - Yearbook Co-Editor Award (2022)
 - Highest Average Programming, Games, Apps, and Society (2022)

EDUCATION

Cook High School

2019-2022

- Digital Web Design
- Introduction to Business and Technology
- Computer Science Principles
- · Microsoft Technology Associate for Software Development Fundamentals
- Superior Honor Graduate

- MOS Certified in Word 2016
- Top Ten (2021, 2022)
- · Georgia Certificate of Merit (2021)

EDUCATION

Kennesaw State University 2022- Fall 2025

- Bachelor of Business Administration in Marketing
- Brand Ambassador (2022)

COMMUNITY SERVICE

- · CHS Media Center, volunteer as media assistant (Jan 2021- May 2021)
- · Adel Chili Cook Off, volunteered annually every year 2017-2019
- Toys for Cook Kids, volunteered (2014present)
- · Cook High School Trunk or Treat (2021)
- Street of Sweets (2021)
- Daylily Festival Kid's Zone (2021)
- Easter in Adel (2022)
- 50.75 Hours

REFERENCES

MRS. ALLISON TOLMAN

Cook High School 9900 Highway 37 Adel, GA 31620 (229) 896-2213 allisontolman@cook.k12.ga.us

MRS. APRIL HANEY

Tift Regional Medical 528 Stripling Lane Adel, GA 31620 (229) 237 1634 aprilmrose@yahoo.com

MRS. KATIE KELLEY

Steel Building Systems 320 Steven Ln Adel, GA 31620 (229)-546-7354 katie@sbsga.com