

Matthew Hagopian

Contact

707 Sunmeadow Drive
Browns Summit, NC 27214
(336) 343 3095
Mhagopian96@gmail.com

Experience

1/2022 – Current

Warehouse Operations • Associate II • Cardinal Health
Recall Coordinator • Senior Warehouse Associate • Cardinal Health (Current)

Responsibilities:

- Respond to new recall events.
- Check the entire warehouse stock of affected products.
- Perform inventory adjustments to insure accurate on-hand quantities.
- Communicate with vendors regarding returns of recalled products.
- Prepare merchandise for shipment.
- Maintain records of recall acknowledgements from our customers.
- Perform due diligence checks on customers.
- Complete daily recall audits.

10/2017 – 3/2022

Freight Team • Freight Team PT • The Home Depot
Cashier • Cashier PT • The Home Depot

Responsibilities:

- Unloading truck trailers using a variety of lift equipment
- Stocking shelves
- Receiving shipments / Customer orders
- Running a POS System
- Covering other departments (Crossed Trained)

06/2016 – 10/2017

Grocery Stocker • Stocker PT • Lowes Foods

Responsibilities:

- Ordering product for the dairy department
- Receiving the dairy / produce trucks
- Setting displays
- Stocking shelves

Education

Alamance Community College,
Graham, NC
Associates of Arts Transfers,
Graduated 2018
GPA: 2.887
Southern New Hampshire University
Hooksett, New Hampshire
Bachelor's Cyber Security
Enrolled
GPA: 3.959

Key Skills

Computer Skills
Electric Pallet Jack Trained
Forklift Trained
Order Picker Trained
Reach Truck Trained
POS System Trained
Microsoft Office Trained