



WENDY
MENDOZA
BRISEÑO

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OBJECTIVE

- To obtain an internship, and eventually an entry-level position within the criminal justice field.

SKILLS

- Bilingual (Spanish)
- Flexible
- Critical Thinker & Decision maker
- Leadership
- Detail-Oriented
- Written Communication

EXPERIENCE

Scheduling Supervisor, Powerblanket, Apr 2019 - Current, Salt Lake City, UT

I began as a production line worker and moved into a team lead. As a team lead, I monitored and supervised a group of employees. As well as, promoted positive communications among the team members, and also created a safe environment for them. I am currently transitioning into scheduling supervisor where I focus on creating schedules for the team, ensuring shipment dates are met, and also working with our sales team and engineering department to meet our monthly sales goals.

Substitute Teacher, K-12, American Preparatory Academy, Apr 2019 - Jun 2019, West Valley City, UT

- Maintained a safe and healthy learning environment.
- Encouraged students to contribute to curriculum planning.
- Assigned classwork and homework, making corrections and revisions to provide feedback.
- Delivered lesson plans and engaged with students for the duration of teacher absence.

Shift Manager, Del Taco, Apr 2018 - Apr 2019, North Salt Lake, UT

As a manager, I was responsible for overseeing and coordinating the duties of the staff. Also provided training and guidance to ensure food preparation was fresh and met the standards of the company. I ensured that guests were greeted and provided with a pleasant dining experience in the restaurant.

Crew Trainer, McDonalds, Oct 2016 - Apr 2018, Salt Lake City, UT

I trained any new employees on the tasks and responsibilities required.

EDUCATION

Associate of Applied Science, Criminal Justice

Dec 2022

Salt Lake Community College - Taylorsville, UT

- Member, Phi Theta Kappa.
- Member, NSLS. (The National Society Of leadership and Success)
- Member, UCSA. (Utah Criminology Student Association at SLCC)

General Education Certificate

May 2021

Salt Lake Community College - Taylorsville, UT

- 3.57 GPA
- Graduated with honors.
- Awarded an Academic Excellence Award.

High School Diploma

Jan 2018

Granger High-School - West Valley City, UT

- 3.4 GPA

PUBLICATIONS

SLCC Eportfolio

https://slcc.digication.com/wendys-eportfolio1/about_me