

COURTNEY WOODARD

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OBJECTIVE

I am always interested in learning and expanding personal abilities and knowledge. I am eager, willing, and quick to learn new information while working and valuing the team dynamic. I have an array of skills past what is seen on a resume and I am always looking to expand when given an opportunity. I accept challenges with thought and grace while devising a plan for success. I am dedicated and driven and not willing to let myself down or my team. In addition to having workforce experience I also have experience in running and caring for an entire household.

SKILLS & ABILITIES

Detail oriented and incredibly organized.
Compassionate, clean and enthusiastic.
Good communication skills and team oriented.
Medical knowledge & Receptionist skills.
Teaching & Mentoring to other technicians.

EXPERIENCE

- | | |
|------------------------|---|
| May
2022-present | Co-Instructor for Tech Life Training, VetCor Hospitals <ul style="list-style-type: none">• Teach and assist new technicians on monitoring anesthesia during both routine and critical surgeries, dental prophylaxis techniques, phlebotomy including IVC placement, administering medications, lab work, admit and discharge processes, radiograph placement, restraint, along with basic tech knowledge. |
| August
2021-present | Personal Mentoring/Training Program for New Technicians, Beacon Veterinary Associates <ul style="list-style-type: none">• Teach and assist new technicians on monitoring anesthesia during both routine and critical surgeries, dental prophylaxis techniques, phlebotomy including IVC placement, administering medications, lab work, admit and discharge processes, radiograph placement, restraint, along with basic tech knowledge. |
| August
2021-Present | Head Licensed Veterinary Technician, East Fishkill Animal Hospital <ul style="list-style-type: none">• Teach and assist new technicians on monitoring anesthesia during both routine and critical surgeries, dental prophylaxis techniques, phlebotomy including IVC placement, administering medications, lab work, admit and discharge processes, radiograph placement, restraint, along with basic tech knowledge. |

- Phlebotomy including blood draws, and IV catheter placement
- Administering medications, monitoring anesthetized patients and recovery, IV fluid monitoring, in-house lab work
- Routine and critical surgery monitoring
- Assisting doctors in surgery
- Admit and discharge to hospital along with discussing hospitalized treatment and treatment plan
- Pharmacy, dentistry, radiography, surgery, critical care knowledge .
- Restraint and handling of sedated and non-sedated animals; including aggressive.
- Ordering supplies and medications for the hospital's daily function
- Controlled Substance Logs for Hospital Maintenance
- OSHA logs for Hospital Maintenance

June
2021-Present

Licensed Veterinary Technician, *GuardianVets*

- Handling incoming triage consultations
- Escalating calls to our veterinarians (when necessary)

June
2020-Present

Licensed Veterinary Technician, *At Your Door Mobile Vet Care*

- Phlebotomy including blood draws, and IV catheter placement
- Administering medications, monitoring anesthetized patients and recovery, IV fluid monitoring, in-house lab work
- Routine and critical and orthopedic surgery monitoring
- Assisting doctors in rooms during appointments
- Admit and discharge to hospital along with discussing hospitalized treatment and treatment plan
- Pharmacy, dentistry, radiography, surgery, critical care knowledge .
- Customer service including: phone duties, scheduling appointments & surgeries, discussing Care Credit with clients, call backs on surgeries, lab results and updates on hospitalized patients and discussing euthanasias.
- Restraint and handling of sedated and non-sedated animals; including aggressive.

June 2020-May
2021

Licensed Veterinary Technician, *Heart and Paw South Peak Animal Hospital*

- Phlebotomy including blood draws, and IV catheter placement
- Administering medications, monitoring anesthetized patients and recovery, IV fluid monitoring, in-house lab work
- Routine and critical and orthopedic surgery monitoring
- Assisting doctors in rooms during appointments
- Admit and discharge to hospital along with discussing hospitalized treatment and treatment plan
- Pharmacy, dentistry, radiography, surgery, critical care knowledge

- Customer service including: checking people in and out, collecting payments, phone duties, scheduling appointments & surgeries, discussing Care Credit with clients, call backs on surgeries, lab results and updates on hospitalized patients
- Restraint and handling of sedated and non-sedated animals; including aggressive.
- Assistance with acupuncture and laser patients

March
2014-June 2020

Licensed Veterinary Technician, *VCA Flannery Animal Hospital*

- Overnight Emergency Technician, General Practice, and Canine Physical Rehabilitation
- Phlebotomy including blood draws, IV catheter placement, jugular catheter placement, and blood transfusions
- Administering medications, monitoring anesthetized patients and recovery, IV fluid monitoring, in-house lab work
- Routine and critical surgery monitoring
- Assisting doctors in rooms during appointments
- Admit and discharge to hospital along with discussing hospitalized treatment and treatment plan
- Pharmacy, dentistry, radiography, surgery, critical care knowledge
- Restraint and handling of sedated and non-sedated animals; including aggressive.
- Canine Physical Rehabilitation program including under water treadmill, and laser therapy
- Customer service including: checking people in and out, collecting payments, phone duties, scheduling appointments & surgeries, discussing Care Credit with clients, call backs on surgeries, lab results and updates on hospitalized patients
- Created MSDS books

December
2018-Present

Licensed Veterinary Technician, *Beacon Veterinary Associates*

- General practice technician
- Customer service including: checking people in and out, collecting payments, phone duties, scheduling appointments, call backs on lab results
- Pharmacy and radiography
- Restraint and handling of sedated and non-sedated animals; including aggressive.
- Assisting doctors in rooms during appointments
- Phlebotomy including blood draws, IV catheter placement, and injections
- Teach and assist new technicians on monitoring anesthesia during both routine and critical surgeries, dental prophylaxis techniques, phlebotomy including IVC placement, administering medications, lab work, admit and discharge processes, radiograph placement, restraint, along with basic tech knowledge.

2010-2012

Veterinary Assistant, *Countryside Animal Hospital*

- Assisted in restraint and handling of pets.
- Assisted doctors in rooms and with medical records.

	• Full kennel duties including cleaning, and animal care

EDUCATION

2022-present **Currently attending SUNY Delhi for Bachelor's Degree in Veterinary Science**

2022-present **Currently working on VTS in Behavior**

2012-2014 **Veterinary Sciences Associate's Degree, Stone Ridge, NY, *Ulster Community College***

2012-2008 **Studied Early Childhood Education specifying in special education at the College of Saint Rose. Commuted and had two jobs while attending school. Also received an athletic scholarship for rowing, along with academic scholarships as well. Had a double major in journalism and special education.**

COMPUTER SKILLS

- Woofware
- Impromed
- Avimark
- CarePlanner
- VetSpire
- Microsoft word, excel, powerpoint
- Google drive, docs, sheets

ACCREDITATIONS

- New York State Licensed Veterinary Technician, License Number 008210
- CVTEA Accreditation Board Member for Norwalk Community College in December of 2021

REFERENCES

Dr. Erin Schulz
1-919-627-0646
Professional

Jennifer Terrizzi, LVT
1-845-453-2750
Professional

Michelle Canals

1-845-541-0018

Professional

Nicole Falcone, LVT

1-845-863-3244

Personal
