

BRIAN COLDITZ

Donora, PA 15033
(724) 344-9634 - brian@bcolditz.tech

WEBSITE, PORTFOLIO, PROFILES

- <https://bcolditz.tech>

PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

SKILLS

- Team leadership and coaching
- IT team development
- Self-Motivated
- Critical Thinking
- Produce Development Roadmap Design

WORK HISTORY

11/2021 to Current

Entertainment Team Associate

Walmart – Belle Vernon, PA

- Contribute to team success by completing jobs quickly and accurately.
- Pursue learning opportunities to advance knowledge and take on leadership position.
- Keep work areas clean, organized and safe to promote efficiency and team safety.
- Operate register to process payments and collect cash payment for order totals.
- Work different stations to provide optimal coverage and meet production goals.
- Train new team members by relaying information on company procedures and safety requirements.
- Create appealing displays for routine arrangements and special promotions.
- Participate in cross-functional team-building activities.
- Continuously check products for quality assurance according to strict guidelines.
- Seek ways to go above and beyond job requirements.
- Maintain productive, efficient approach to all tasks.

08/2021 to Current

Director of Technology

Bible Alliance Church – West Newton, PA

- Present budget and planning proposals to senior leadership.
- Develop manuals, texts, workbooks, or related materials for use in conjunction

materials or for training.

- Locate and secure settings, properties, effects, and other production necessities.
- Construct and position properties, sets, lighting equipment, and other equipment.
- Conduct training sessions on selection, use, and design of audiovisual materials and on operation of presentation equipment.
- Control the lights and sound of services and events.
- Direct and coordinate activities during production.
- Diagnose and resolve technological problems.
- Develop or update project plans for information technology projects including information such as project objectives, technologies, systems, information specifications, schedules, funding, and staffing.
- Direct or coordinate activities of project personnel.
- Establish and execute a project communication plan.
- Initiate, review, or approve modifications to project plans.

08/2019 to 06/2022 **Information Technology Assistant**

Ringgold School District – New Eagle, PA

- Explained technical information in clear terms to non-technical individuals to promote better understanding.
- Responded to support requests from end users and patiently walked individuals through basic troubleshooting tasks.
- Configured hardware, devices and software to set up work stations for employees.
- Maintained faculty and students use of technology and business applications.
- Repaired and issued Chromebooks to students.
- Managed district-wide ticket system for students requesting device repairs.
- Removed malware, ransomware and other threats from laptops and desktop systems.

03/2020 to 08/2021 **Sr. TechOps Engineer**

Bible Alliance Church – West Newton, PA

- Developed manuals, texts, workbooks, or related materials for use in conjunction materials or for training.
- Located and secured settings, properties, effects, and other production necessities.
- Constructed and positioned properties, sets, lighting equipment, and other equipment.
- Controlled the lights and sound of services and events.
- Directed and coordinated activities during production.
- Diagnosed and resolved technological problems.

06/2016 to 03/2020 **FOH Engineer**

Bible Alliance Church – West Newton, PA

- Located and secured settings, properties, effects, and other production necessities.
- Controlled the sound of services and events.
- Diagnosed and resolved media system problems.

EDUCATION

06/2022

High School Diploma

Ringgold High School - Monongahela, Pennsylvania

- Awarded **Larry Putnak Memorial Scholarship**
- Awarded **Mary Noss Freshman Scholarship**
- Awarded **Perrotta Math Scholarship**
- Awarded **Student of The Year**
- Awarded **Student of The Month - December**
- Awarded **Certificate of Attendance**
- Awarded **Certificate of Membership (National Honors Society)**
- Awarded **Certificado de participación en el Proyecto Pulsera**
- Awarded **Certificado de Membresia (Sociedad Honoraria Hispánica)**
- Distinguished Alumni Nominee of **National Youth Leadership Forum: National Security - Diplomacy, Intelligence & Defense**
- Nominee of **Entrepreneurs Academy at School of Future**