

# Elizabeth Fruendt

100 College Drive  
Allentown, PA 18104  
(570) 460 4335  
elizabethfruentd@gmail.com

## EXPERIENCE

### **Cedar Crest College, Allentown, PA — Career Development Student Worker**

September 2023 - Present

Job duties composed of organizing and maintaining the Career Closet for students, assisting and attending Career Development events, collecting Alumnae/i data for the First Destination Survey, compiling data throughout the Lehigh Valley for internships and employment, and creating and maintaining social media accounts.

### **Cedar Crest College, Allentown, PA — Bridge Assistant**

February 2023 - Present

A customer service oriented position that requires a high level of interaction with patrons of the Student Success Center within Cressman Library. As the Bridge Assistants are often the first person other students, staff and faculty see upon entering the Center, they should be attentive, outgoing, friendly, respectful and helpful. In addition, it is important that Bridge Assistants arrive for assigned shifts on time.

### **Build-A-Bear Workshop, Whitehall, PA — Bearbuilder**

July 2023 - September 2023

Make a connection with Guests by providing a personalized approach – welcoming and greeting all Guests with a smile, while being genuine and sincere. Engaging Guests in conversation by using open-ended questions to assess reason for visit and to make experience personal. Use information gained from engaging with guests to convert Guests and drive sales. This should include inviting Guests to come in and learn about our store. Follow our “Experience First” approach to assist guests through the entire BABW experience.

## EDUCATION

### **Cedar Crest College, Allentown, PA — B.S in Psychology**

August 2022 - Present (until June 2026)

Major in psychology; minors in nutrition and communication

## SKILLS

Ability to work in a fast-paced environment while maintaining exceptional customer service.

Great memorization through quick learning and proactive reasoning.

Working collaboratively with team members and management.

Great memorization and organization skills.

## AWARDS

### **President's Award for Educational Excellence - 2018**

- Recognizes a student's academic success in the classroom.

### **STAR Scholarship (Cedar Crest College)- 2022, 2023**

- Awarded by maintaining an unweighted GPA of 3.25 or higher

### **Nominee for “Unsung Hero” Award - Cedar Crest College, 2025**

Dean's List (Cedar Crest College) - Spring 2025

