

MCKENZIE HODGES

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SUMMARY

Strong Leadership skills

Willingness to learn

Proficient in administration skill


Interest in activism and equitable opportunities for minorities

Exceptional involvement in community affair

SKILLS & ABILITIES

Ability to manage multiple projects simultaneously and meet tight deadlines, while maintaining the highest standards of quality and excellence.

A keen eye for detail and the ability to maintain the author's voice and intent through writings or all sorts.

The propensity to take charge in spaces with confidence that may need leadership, while also submitting to authority with ease when needed. 

EXPERIENCE

May 2024 – August 2024

Summer Intern

School Improvement Partnership

15 Hrs/Week

Worked closely with Partnership CEO on developing the Social Impact Index a score the social impact of charter schools based upon the UN Development Goals. Developed LinkedIn post to be posted on account every two weeks that highlights the utility of the SIP for lenders, as well as being a resource for research.

way to
Sustainable
the CEO's
Database in mitigating risk

August 2023 –Current Employment

Student Assistant

Georgia State University, Black Student Achievement Office

20 Hrs/Week

Worked with a team of other student assistants in creating a safe, and comfortable space for Black students that attended Georgia State. Managed office spaces while hosting and facilitating office sponsored events.

May 2023- August 2023

Office Aid

Open Door Mission True Light Church

20 Hrs/Week

Completed data entry task including the input of attendance, and finances. Administration work that includes taking phone calls, leaving messages, responding to email, and providing guests with information regarding organization.

May 2022 - Jun 2022

Intern

Philadelphia PA Pennsylvania House Democratic Caucus

25 Hrs/Week

Upheld a 3-week internship with the PA Democratic Caucus leader Joanna McClinton. Job included assisting constituents via in person and over the phone meetings. As well as organizing resources and creating flyers and new resources for the public.

May 2019 - Feb 2020

Crew Member

Phoenixville, PA, Way back Burger

25 Hrs/Week

Maintained high standards of customer service and teamwork in a fast-paced environment.

EDUCATION

Aug 2022 - Present

Georgia State University | Atlanta, GA

- Completed 52 units of Sociology coursework toward a B.A. degree.
 - 3.78 GPA
 - 2x Dean's List
 - 2x Presidents List
 - Honors College student

Aug 2018 - Jun 2022

Phoenixville Area High School Phoenixville, PA

- Received High School Diploma

VOLUNTEER SERVICE

Jun 2020 - Present **Founding member**
Phoenixville PA
Blackcellence
2 Hrs/Week
A group of my peers and I put together a group in our area to highlight topics around race and discrimination. The event held over 2000 people.

EXTRACURRICULAR ACTIVITIES

Sep 2022 - Present **Black Student Alliance**
Georgia Student University Black Student Alliance member

Oct 2021 - Jun 2022 **Chester County Student Forum**
3 Hrs/Week
Chosen to be one of eight student representatives to participate in a student forum that speaks on current event issues while finding solutions as students heading into the adult world.

Sep 2021 - Jun 2022 **Class of 2022 Student Vice president**
Grade 12 3 Hrs/Week
Voted to be the vice president in my class. Position included working closely with staff to bridge gaps between administration and students. Producing ideas to engage students, running social media pages and creating flyers for events run by student government.

Oct 2020 - Jun 2022 **Varsity Club**
Grade 10, 11, 12 1 Hrs/Week
Varsity athletes come together to raise money, plan events for the school as well as volunteer.

Sep 2020 - Jun 2022 **Destinations and Directions**
Grade 11, 12 5 Hrs/Week
This club aids students in their next steps for college, being president, I help with the organization as well as the college visits. 2021-2022 President Job included setting up meetings and scheduled college trips for students to attend. As well as delegating positions to other members, providing scholarship opportunities and equitable opportunities for students struggling economically or finding college resources.

Jan 2020 - Jun 2022 **Hope Club**

Grade 10, 11, 12 2 Hrs/Week Total Hours: 35

A club in my school that promotes diversity, inclusion and equity. 2021-2022

President Job included setting up meetings and producing event ideas with the collaboration of other members. Also running the social media pages, creating flyers and interacting with followers to promote engagement. Worked closely with teacher and admin to implement equitable opportunities

REFERANCES

Anita Lewis

Phoenixville Area High School

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Previous High school teacher, HOPE club and Destinations Director

Dr. Maureen L Davis

Gates Of Heaven Assembly of Churches

401 N 52nd St Philidelphia PA 19139

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Joanna McClinton

PA Democratic Caucus Minority Leader

Pennsylvania House Democratic Caucus

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