

# VALERIE OLZER

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## OBJECTIVE

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Master of Business Administration and Healthcare Administration student with deep strategic communication and technical problem-solving skills and seven years of experience in leadership roles, seeking to obtain a managerial position in the healthcare industry.

## EDUCATION

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**Georgia State University, J. Mack Robinson College of Business**

**Atlanta, GA**

**MBA/MHA**

**December 2024**

GPA: N/A

ACHE Student Associate, Club Tennis Team, Member of Future Healthcare Executives and Graduate Business Association

**High Point University**

**High Point, NC**

**B.S, Exercise Science Pre-Physical Therapy, Minor in Psychology and Biology**

**December 2020**

GPA: 3.3, Research Apprentice, Presidential Scholar, Dean's List – Spring 2018, Fall 2020

Demonstrated time management skills through balancing: shadowing at Stewart Physical Therapy clinic, participating in research, being a member of the Student Government Senate, and working 2 on-campus jobs. Graduated in 3.5 years.

## LEADERSHIP AND VOLUNTEER ACTIVITIES

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**EXERCISE SCIENCE CLUB STUDENT GOVERNMENT REPRESENTATIVE**

**High Point, NC (2018-2020)**

- Elected to discuss \$20,000 budget with SGA, lead event planning, and prepare documentation of event request loans

**BIG BROTHERS BIG SISTERS VOLUNTEER**

**High Point, NC (2017-2020)**

- Mentored a boy from Nepal (1st-4th grade), organized study sessions and creative techniques for teaching math and English

## EXPERIENCE

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**THE GALLOWAY SCHOOL – Assistant JV Volleyball Coach**

**Atlanta, GA (July 2022 – Present)**

**HORSESHOE BEND COUNTRY CLUB – Youth Coordinator**

**Roswell, GA (June 2022 - Present)**

- Organized innovative activities for events, increased leadership and communication skills in each program with 20+ kids

**SCRIBE AMERICA – Medical Scribe**

**Remote (May 2022 - Present)**

- Enriched medical terminology, built relationships with different providers in the family practice, researched conditions

**ZEIGLER RESIDENCE – Nanny**

**Atlanta, GA (January 2021 – May 2021)**

**HIGH POINT UNIVERSITY**

**Game Operations Staff Member**

**High Point, NC (2019-2020)**

- Produced methods for 1,000+ crowds in arenas and facilitated organizational proceedings for all events held on campus

**Resident Assistant**

**High Point, NC (2018-2020)**

- Enhanced communication and problem-solving skills for a female residence hall housing ~300 first-year students

**Undergraduate Research Assistant**

**High Point, NC (2018-2019)**

- Structured daily protocol in effects of dietary nitrate and caffeine on post-exercise O<sub>2</sub> consumption study with Dr. Carriker
- Presented research strategy formulation at the 2019 American Heart Association EPI/Lifestyle Conference in Houston, TX
- Obtained publication for 2 peer-reviewed abstracts presented at the AHA conference, trained new assistants with equipment

## CLINICAL INVOLVEMENT

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**PHYSICAL THERAPY STUDENT AIDE**

**FL, GA, NC, VA (May 2019 – January 2020)**

Engaged in patient interaction through supporting different Physical Therapists. Gained clinical terminology and knowledge in 8 different settings including The Virginia Spine Institute, CHOA, PT Solutions, and The Sports Rehabilitation Center.

Increased clinical problem solving and decision-making skills with each patient encounter.