

Keiko Klisiewicz

Professional Resume

540-558-5482
517 Fairfax St. Apt. B
Radford, VA 24141
keikoklisiewicz@gmail.com

EXPERIENCE

McConnell Library, Radford University, VA — *Work Study*

Aug 2022 - **PRESENT**

Student worker with various job duties including patron counts, downloading carts, assisting patrons, and closing/opening tasks.

Tartan Student Newspaper, Radford University, VA — *Managing Editor*

Feb 2024 - **PRESENT**

A writer and editor for the school newspaper. Assist with various other paper-related tasks such as coordinating meetings and stories, time management, and assisting the Editor in chief with misc. task.

Young Democrats, Radford University, VA — *President*

Sep 2024 - **PRESENT**

President of the Young Democrats of Radford University. Role includes management of the executive board, oversight of the general body, coordinating events, and communication with state/city democrats.

Radford City Democrats, Radford, VA — *Secretary*

Dec 2025- **PRESENT**

Responsible for maintaining accurate records of meetings and ensuring clear communication within the organization. This role includes documenting meeting minutes and occasionally assisting with outreach efforts to keep members informed and engaged.

Heritage Hall LLC, Laurel Fork, VA — *Certified Nursing Assistant*

Jan 2021 - May 2022

A CNA working mostly night shift at a long-term care facility. The most notable task included assistance with ADLs, monitoring residents, and quick responses to emergency situations.

EDUCATION

SKILLS

Time Management

Team Leader

Organized

Detail Oriented

ACCOMPLISHMENTS

Two Time Participant in RU
Advocacy Day

Wicked Festival Participant at
RU

Wicked Festival Judge at RU

OTHER

Selu Volunteer; Trail
Maintenance

Tree Planting in Kentucky at
Lilley Cornett Woods
Research Center

Radford University, Radford, VA — *In Pursuit*

Aug 2022- **PRESENT**

Junior pursuing a major in Biomedical Sciences with a Pre-Med focus. Also seeking a double minor in Cultural Studies and Professional Writing.

Patrick County High School, Stuart, VA — *Advance Diploma*

Aug 2018 - May 2022

Graduated May 2022 with an advanced diploma and admission to Radford University.