

GRACE E. HOPKINS

1030 Third Avenue; Fairbanks, Alaska, 99701; 907-251-5480; graceehopkins@gmail.com

Professional Profile

Business-oriented student with a passion for cosmetology. Continuing postsecondary education in business management and pursuing programs to build skills in the cosmetology field. Extensive experience working with individuals across industries. Willing to work diligently and learn and grow in a suited position.

Education

University of Alaska Fairbanks

Bachelor of Applied Management with technical focus in Digital Journalism
Minor in Marketing

GPA: 3.81
Dean's List
Grad: Spring 2023

Wilkes Community College (Accepted for Summers 2021-2024): Certification with 1500+ hours in Cosmetology

Customer Service Experience

Courtesy Clerk, Fred Meyer/Kroger Corporation; Fairbanks, Alaska March 2020-current

- Provided excellent customer service while bagging groceries for up to 50 customers per hour
- Works from 10-30 hours per week as a full-time college student

Brand Ambassador, American Eagle; Fairbanks, Alaska February 2020-current

- Handled cash plus credit transactions with 100% accuracy while managing dressing rooms and security
- Works up to 12 hours per week as a full-time college student

Cashier, Sears Corporation; Fairbanks, Alaska November 2018-February 2019

- Reached expert-level on the cash register computer system with strong performance evaluations
- Worked 20-40 hours a week while going to high school full time

Volunteer Work

The Lighthouse at Door of Hope Church; Kids Church Volunteer Teacher September 2015-current

- Prepare Bible lessons and work within a team of other volunteers to ensure child safety
- Weekly Awanas class leader, special events and games coordinator, and mentor for fifty children

Door of Hope Church; Audiovisual Team January 2016-current

- Operate technology for community gatherings in a fast-paced environment to create a seamless production
- Cross-trained on sound board, projector equipment, and multiple computer programs running simultaneously

Apprenticeship; Charlotte Rouge Hair Salon February 2016

- Studied under the owner to learn hands-on tips for starting and maintaining a cosmetology business
- Follow-up with a large report and presentation as part of a passage and community project

Leadership & Awards

- KTVA Channel 11 Outstanding Student Spotlight and Alaska Spirit of Youth 529 Scholarships for service
- Recipient of Alaska Performance Scholarship- Level 1 Top Tier: four year renewable; CARES Scholarship
- Fairbanks Northstar Borough School District John Kelly scholarship; Governor's Education Relief Scholarship
- State of Alaska Legislative Citation for Service and State-level Historical Research; Student Government Officer
- Co-Captain of Varsity Flag Football Team; All Conference Varsity Soccer; Editor of Yearbook Staff
- Won 1st place in Alaska for National History Day Research and Display in 2019 and 2020; Smithsonian Display
- National Honor Society and National Society of High School Scholars with sixty hours of community service

Professional References

Marci Irwin

Program Coordinator at State of Alaska, DEC, Drinking Water Program

610 University Avenue Fairbanks, AK 99709

(907) 388-1884; (907) 451-2168

marcii418@gmail.com

Length of time known: 14 years

Relationship: Mentor

Benjamin Johnson

Arts Audio Visual Dual Enrollment Instructor

3750 Geist Road Fairbanks, AK 99709

(907) 479-2261

benjamin.johnson@k12northstar.org

Length of time known: 5 years

Relationship: Teacher

Justin Knowles

Turning Point Counselor

315 5th Avenue Fairbanks, AK 99701

(518) 322-9790; (907) 374-7776

staff@turningpointcs.org

Length of time known: 10 years

Relationship: Church Youth Leader

Jackie McCraw

The Lighthouse Administrator

270 Fairhill Road Fairbanks, AK 99712

(907) 322-7668; (907) 457-4673

jackie@doorofhopechurch.org

Length of time known: 11 years

Relationship: Volunteer Supervisor

Meryem Udden

University of Alaska Fairbanks Governance Manager and Faculty Senate Coordinator

PO Box 757500

Fairbanks, AK 99775

(907) 474-7964; (907) 460-4243

maudden@alaska.edu

Length of time known: 13 years

Relationship: Church Youth Leader