

Maxwell Bero

(360) 356 8565 maxn.bero@gmail.com

Objective

To be a valuable resource to any operation

Education

Hockinson High School/Clark College Running Start | June 2022 Diploma | 3.969 GPA

Running Start

- ❑ Attended dual enrollment at Clark College attaining AA degree and High School diploma.

Spanish

- ❑ Knowledge of the structure and content of the Spanish language including the meaning and spelling of words, rules of composition and grammar, and pronunciation.
- ❑ Translating or explaining what information means and how it can be used.
- ❑ Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.

Intro to Linux

- ❑ Knowledge of circuit boards, processors, chips, electronic equipment, and computer hardware and software, including applications and programming.
- ❑ Design websites or web applications.
- ❑ Create electronic data backup to prevent loss of information.

Engineering design

- ❑ Trained in the use of Autodesk Inventor and excel.
- ❑ Experience with significant digits and measuring techniques.

Band

- ❑ Band Council Member and Drum Major Junior and Senior year.
- ❑ First chair clarinet senior year.
- ❑ Knowledge of the theory and techniques required to compose, produce, and perform works of music.
- ❑ Play musical instruments as soloists, or as members or guest artists of musical groups such as orchestras, ensembles, or bands.
- ❑ Band invited to play at Carnegie Hall, Disneyland, Husky Stadium, Starlight Parade, school events, and regional competitions.
- ❑ Practice musical instrument performances, individually or in rehearsal with other musicians, to master individual pieces of music or to maintain and improve skills.

Experience

May 2021 - present Hudson Integrative Health Battle Ground, WA

Administrative Assistant

- ☐ Inventory for all office and health supplies.
- ☐ General maintenance for indoors and outdoors.
- ☐ As needed tasks as assigned by office manager.

September 2019 - June 2020 Hockinson High School Vancouver, WA

Tutor

- ☐ Tutoring service to Hockinson High School students specializing in math.

June 2019 - July 2019 Heritage High School Vancouver, WA

Registered Wildlife Habitat - Grounds Crew

- ☐ Irrigation system management.
- ☐ Restore flower fountains; set up bubblers, plant crops.
- ☐ Maintain pollinating flower gardens ie, weeding, deadheading, etc.

Skills

- ☐ Train others for team success and positive outcomes.
- ☐ Retain and recall information.
- ☐ Quickly understand concepts.

Extracurricular

Mock trial

Band: Pep, Wind, Pit

Tutoring

Awards

2018-2022 Varsity band letter Hockinson High School

2018-2022: Honor Roll

2018: Best Witness Mock Trial

Maxwell Bero ~ References

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