

COURTNEY OGAARD

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EDUCATION	SOUTHERN NEW HAMPSHIRE UNIVERSITY / B.A. Graphic Design and Media Arts MAY 2022 - approx. JUNE 2023 : ONLINE UNIVERSITY OF WISCONSIN - STOUT / B.F.A. Interior Design AUGUST 2015 - MAY 2017 : MENOMONIE, WI CIDA accredited program
EXPERIENCE	LONG TERM SUBSTITUTE ART TEACHER, 9-12 / NORTH LAKES ACADEMY CHARTER SCHOOL JANUARY 2022 - JUNE 2022 : FOREST LAKE, MN - Instruct and supervise students through the learning of different arts and mediums. - Modified and adapted curriculum to meet various SpEd goals. - Create in depth lesson plans and thoroughly communicate with guardians, students, and staff. BUILDING SUBSTITUTE / ST. CROIX PREPARATORY ACADEMY SEPTEMBER 2021 - JANUARY 2022 : STILLWATER, MN - Instruct and supervise students throughout the school day per lesson plans or admin/teacher direction. - Had rotating assignments as a teacher, education assistant and/or paraprofessional. - Was also a long-term sub as assignment was needed. DESIGNER / GENERAL OFFICE PRODUCTS APRIL 2019 - APRIL 2020: ST. LOUIS PARK, MN - Designed spaces using furniture systems to better the lifestyle and wellbeing of clients. - Communicated using a variety of methods to ensure timeliness and completion of projects CHIROPRACTIC ASSISTANT / THE CARLSON CHIROPRACTIC CLINIC AUGUST 2017 - MARCH 2019 : WHITE BEAR LAKE, MN - Coordinated adjustments and therapies between the doctors and patients using scheduling software. - Verified insurance benefits of patients by communicating with health groups. - Organized community-wide fundraisers and events sponsored by the clinic.
PROFESSIONAL SKILLS	CET Designer : Revit : Schoology : PowerSchool : Photoshop : Painting : Ceramics : Drawing : Photography : Drafting : Interior Design : Event Planning : Space Planning : Social Media Organization : Classroom Management : Lesson Planning : Special Education : Administration
COMMUNITY INVOLVEMENT	MSHSL VISUAL ARTS ADVISOR : North Lakes Academy : 2022 VARSITY VOLLEYBALL COACH : North Lakes Academy : 2018 - 2021 ASSISTANT VOLLEYBALL COACH : White Bear Volleyball Club : 2017-2018
CERTIFICATIONS	SUBSTITUTE TEACHING LICENSE : State of Minnesota
REFERENCES	SHANNON OBI : Special Education Teacher : St. Croix Preparatory Academy : 612-201-5999 LISA MAST : Special Education Teacher : St. Croix Preparatory Academy : 651-895-3995 FELICIA MUELLENBACH : Special Education Teacher : North Lakes Academy : 612-599-8365