

# Mikayla Ririe

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## Professional Summary

- Dedicated and focused individual who excels at prioritizing, completing multiple tasks simultaneously and following through to achieve project goals.
- Seeking a role of increased responsibility and authority.
- Possessing a wide range of work experience including case management, advocacy, retail, customer service, nursing, secretarial, and teaching.
- Quick learner who is versatile, flexible, positive, and can easily adapt in any work environment.

## Education

### Brigham Young University-Idaho, Rexburg, ID

Bachelor of Social Science, Emphasis in Marriage and Family Studies, Completed July 2018

- GPA 3.910
- Honor Student

### University of the Columbians Graduate School

#### Clinical Mental Health Counseling Program

- GPA 4.0
- Honor Student
- Currently in the third year of the program
- Expected graduation Date: May 2023

## Relevant Experience

### Advocate Warriors LLC 4/1/2022-Present

#### Owner/CEO and Targeted Care Coordinator

- Link clients to resources to meet education, vocation, basic needs, medical, disability and mental health needs
- Assist clients by empowering them to utilize resources and educational tools
- Advocate for clients' needs
- Give support and compassion to clients and families
- Write treatment plans
- Do all required intake and discharge paperwork
- Write all required treatment notes and file documents

### Easterseals-Goodwill Behavioral & Family Services

#### Case Manager/Clinicia-1/2022-Present

- Link clients to resources to meet education, vocation, basic needs, medical, and mental health needs
- Assist clients by empowering them to utilize resources and educational tools
- Advocate for client's needs needs in the community, hospital, school, and home settings
- Assist in accessing programs through referrals, education and advocacy
- Coordinate and monitor client progress with mental health team and probation officer if applicable
- Facilitate group therapies
- Keep client data and records up to date and safe according to HIPPA

### March of Dimes

#### NICU Family Support Program Coordinator-9/2021- Present-Part time

- Staff and parent education
- Family support and coordination
- Presentations to potential donation partners
- Networking and outreach
- Fund and financial tracking

**Idaho Department of Health and Welfare  
Childrens Developmental Disabilities Program 11/2020-10/2021**

**Case Manager**

- Give support and compassion to clients
- Write treatment plans, submit notes, process paperwork in a timely manner with precise organization
- Link clients to resources to meet education, vocation, basic needs, medical, and mental health needs
- Assist clients by empowering them to utilize resources and educational tools
- Advocate for client's needs and family needs in the community, hospital, school, and home settings
- Assist in accessing programs through referrals, education and advocacy

**Pathways of Idaho 01/2019-8/2021**

**Crisis Case Manager and Targeted Care Coordinator**

- Link clients to resources to meet education, vocation, basic needs, medical, and mental health needs
- Assist clients by empowering them to utilize resources and educational tools
- Advocate for clients' needs
- Give support and compassion to clients and families
- Write treatment plans
- Do all required intake and discharge paperwork
- Write all required treatment notes and file documents
- Provide crisis case management and interventions/treatments
- Act quickly and efficiently to meet the client's needs.

**A Body and Mind Health Services 1/2020-6/2021**

**Case Manager and Targeted Care Coordinator Supervisor**

- Link clients to resources in the community
- Assist clients in utilizing learned counseling techniques and skills
- Give support and compassion to clients
- Write treatment plans
- Assist in trainings
- Supervise employees

**San Miguel Villa Convalescent Hospital**

**Front Office Administrator 9/2013-10/2016**

- Answer phones/manage switchboard
- Maintain office cleanliness
- Make and fill supply orders
- Register new patients
- Payroll duties
- HR and safety administration
- Recruiting
- Accounts payable
- Tours

**Volunteer Experience**

**Idaho Council on Developmental Disabilities 2021-2022**

**Partners in Policymaking Participant**

- Attend an 8 month long educational program
- Learn and practice policymaking
- Participate in legislative hearings
- Perform Advocacy duties

**YMCA of New Orleans**

**English/Math Teacher-Summers of 2011,2012, and 2013**

- Create lesson plans
- Teach classes of 20 to 30 students
- Creatively engage students to help them comprehend the material and pass the exams