

GINA C. MIKLEWSKI

OFFICE MANAGER/SMALL BUSINESS OWNER

CONTACT

304-614-8782

aftercareangelsllc@gmail.com

<https://www.facebook.com/groups/750127187586796>

SKILLS

- Counseling and communication
- Emotional intelligence and self-regulation
- Team leadership and conflict resolution
- Time management and organizational skills
- Multicultural sensitivity and trauma-informed care

EDUCATION

Bachelor of Arts in Psychology (Addiction Focus)

Southern New Hampshire University

2025

Licensed Practical Nursing

Randolph Co Vocational Tech Center

2003

Diploma

Elkins High School

1999

PROFILE

Motivated and compassionate psychology graduate dedicated to helping individuals achieve recovery and long-term wellness. Over 15 years of experience in correctional nursing and behavioral health care, with a strong understanding of trauma, addiction, and community support. Skilled in client assessment, crisis management, and culturally sensitive communication.

EXPERIENCE

Founder & Co-Owner, AfterCare Angels

Montrose, WV (2024-Present)

- Provide compassionate aftercare services including memorial support and family wellness outreach.
- Apply psychological principles of empathy, motivation, and client-centered care.

Correctional Nurse

Regional & County Jails in WV & FL (2008-2018)

- Delivered psychiatric and medical care to incarcerated individuals with mental illness and substance use disorders.
- Collaborated with interdisciplinary teams to ensure ethical, trauma-informed treatment.

Office Manager

Williams & Associates A.C.

Elkins WV (current)