
Glenn Fortune

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Summary

Results-driven transportation professional with federal and state background in improving efficiency, ensuring compliance, and delivering cost-effective solutions. Adept at process improvement, problem solving, and cross-agency collaboration. I am currently acquiring my Master of Science in Project Management from Southern New Hampshire University.

Skills

- Inspection Procedures
- Sampling Protocols
- Production Experience
- Quality Control
- Safety Procedures
- Reporting and Analysis
- Training and Mentorship
- Reporting and Documentation
- Communication
- Conflict Resolution
- Time Management
- Organizational Skills
- Risk Management
- Schematic Understanding

Experience

_ 05/2023 - Current **Parsons Corporations** – Indianapolis, IN

Associate Field Inspector

- Monitor and enforce quality standards and specifications.
- Read project drawings, specifications, blueprints, and work on a variety of construction projects.
- Perform construction administration and inspection services for state, county and local roadway and bridge projects and municipal utility or infrastructure projects.
- Monitor and enforce quality standards and specifications.
- Inspect construction projects to ensure contractor compliance with state specifications, plans and/or proposals on roadway and bridge projects.
- Verify plan quantities and calculations are within plans.
- Prepare and maintain project records and reports in a timely manner.
- Notify the Contractor or the Project Engineer with status updates or about non-conforming work.
- Conduct quality control testing at project sites, including concrete, soils, asphalt, aggregate and reinforcing steel.
- Performs other duties as assigned by the Project Engineer or Project Manager.
- To keep the Engineer informed as to the progress of the work and the way it is being done.
- To report whenever it appears that the materials furnished and the work performed fail to fulfill the requirements of the specifications and contract.

- To call the attention of the Contractor, as the work progresses, to all known deviations from, or infringements upon, the plans and specifications with respect to materials and workmanship.
- Authorized to inspect all work done and materials furnished, and to exercise such additional authority as may be delegated to them in writing.
 - Shall have the authority to reject defective materials and to suspend any work that is being improperly done, subject to the final decision of the Engineer.

09/2022 - 12/2022

UNFI – Greenwood, IN

Transportation Manager

- Established transportation cost standards and economical shipping practices.
- Tracked orders using functional systems and coordinated with warehouse workers to ensure proper storage and distribution of products.
- Directed investigations to verify and resolve customer or shipper complaints.
- Researched and suggested cost-effective shipping methods and conducted regular safety audits on equipment.
- Consistently met company and department objectives within budget and time constraints.
- Implemented on-the-job training activities to cross-train employees in various tasks.
- Identified opportunities to reduce costs and improve productivity.
- Examined expenditures to develop plans and budgets for increasing profits or improving services.
- Analyzed various aspects of corporate logistics to determine the most cost-effective or efficient means of transporting products.
- Negotiated with carriers and warehouse operators for services and preferential rates.
- Implemented bar coding system to identify location and quantities of requested items.

10/2021 - 07/2022

AJR Trucking – Indianapolis, IN

Terminal Manager

- Hired, trained and supervised terminal personnel to meet and exceed customer expectations.
- Directed and coordinated activities of transport personnel responsible for loading, transporting, and offloading of product.
- Developed strategies to maximize production and reduce costs.
- Analyzed data accuracy in fleet management databases and implemented internal controls to reduce errors.
- Reviewed hours on Keep Trucking and validated hours worked on ADP system data to identify service hours violations, driver speed issues and fleet safety performance problems.
- Monitored trips logs and operations to incorporate improvement processes

to increase performance of maintenance and success of trips running on time.

05/2021 - 10/2021 **10 Roads Express** – Indianapolis, IN

Driver Manager

- Kept track of driver hours and miles to achieve maximum productivity in given hours.
- Initiated team briefings for drivers to discuss key performance targets and ways to improve bottom line.
- Communicated with team leaders to manage driver pay, bills, security and home time.
- Reviewed shipping and receiving notices, production schedules and orders to determine work sequences and material shipping volumes, destinations, dates and types.
- Used Omnitrac and TDS to maintain inventory databases, track shipping paths and track fuel consumption.
- Utilized ordering, tracking and billing systems and associated processes.

01/2012 - 05/2021 **United States Marine Corps** – Saint Robert, MO

Transportation Manager

- Completed and signed off on repair and maintenance documentation for submission.
- Reduced expense spending, securing low-cost inventory to support unit mission.
- Reduced process lags, managing daily parts operations such as fulfilling service requests, generating orders, tracking inventory and maintaining profit margins.
- Mitigated financial discrepancies by managing claims processing, damaged goods, backorders, overages and shortages.
- Used Global Command Support System (GCSS) to input and manage important information such as all mechanical defects and all On Vehicle Equipment (OVE) that is unserviceable or delinquent into company databases.
- Sourced, distributed and monitored usage of equipment valuing 21 million dollars required to achieve transportation operational goals in line with financial targets.
- Served as a point of contact for customers and staff on subjects including Supply System Responsibility Items (SSRI), Component of End Items (COEI) and Using Unit Responsible Items (UURI) by applying customer service and interpersonal skills.
- Monitored daily operations and performed safety audits to check that staff followed administrative policies and regulations.
- Achieved and maintained compliance with DOT standards through accurate maintenance of driver, permit and equipment records.
- Kept detailed and updated records of calls in physical and electronic databases in Transportation Capacity Planning Tool (TCPT).

Education and Training

_ 03/2024

Southern New Hampshire University Hooksett, NH

Bachelor of Science: Business Administration

- Summer, 2023 - Dean's List
- 9x - Honor Roll Recipient
- 3x Presidents List Recipient
- 3.6 GPA
- Graduated cum laude
- Member of **National Society of Leadership and Success**, 2023
- Summer, 2023 - Dean's List

Southern New Hampshire University Hooksett, NH

Master of Science: Project Management

- Currently Enrolled
- Summer, 2025 - Honor Roll
- 4.0 GPA

Elgin Community College Elgin, IL

Some College (No Degree): Business

Certifications

- OSHA 30 HOUR
- Certified Technician Program - IN Department of Transportation
- Career Essentials in Project Management - Microsoft and LinkedIn
- Project Management Foundations - Project Management Institution (PMI)
- Proficiency Certification - Indiana Department of Transportation
- Operations Management Professional Certificate – Jack Welch Management Institute.

Awards

- 3 Good Conduct Medals Received during years of service – Marine Corps
- 4 Letters of Appreciation -Marine Corps
- 3 Instructor Awards – Marine Corps
- 3 Meritorious Mast – Marine Corps

Letter of Recommendation

Issued by Governor Michael L. Parson of the State of Missouri · Jun 2021 -

Associated with United States Marine Corps