

Zachary Pratt
208 E ST SW
Auburn WA 98001
253-600-8520

Education:

Kentwood High School Graduated 2014
Southern New Hampshire University Currently Enrolled

Experience:

Rairdon's Honda of Burien
Burien, WA, June 2016-December 2021
Parts Specialist

Responsibilities: Assist customers with their parts needs using ADP computer system and retrieving their parts or ordering necessary parts. Help stock parts and ship parts. Returned warranty parts, factory returns, core's and parts to outside aftermarket vendors. Count parts bins and help maintain inventory cleanliness.

Chaplin's Automotive Group
Bellevue, WA, January 2012 – May 2016
Lot Attendant

Responsibilities: Detailing vehicles both new and used cars. Inventory cars using Reynolds and Reynolds computer system, check vehicles for imperfections either from the factory or transport with attention to detail. Responsible for basic dealership maintenance including removal of garbage, wiping down display cars cleaning the sales offices and lavatories. Performed the lot manager duties when he had time off. During that time, I had considerable contact with vendors, coordinating and working with specialty shops, sales managers, and the service department.

Parts Shipping /Receiving Clerk and Weekend Counterman

Responsibilities: Daily stocking of ordered inventory both from Subaru and Volkswagen parts. Sorted parts to the correct location for sale. Returned factory new return parts to the manufacturers including warranty parts. Assist customers with their parts needs using Reynolds and Reynolds computer system and retrieving their parts or ordering necessary parts.

Forgotten Children's Foundation Volunteer
Seattle, WA, December 2006 – December 2017

Skills:

ASE certified in Refrigerant recovery, satisfying section 609 from US EPA
Hazardous materials certified
Culture study under Tim Knight and Grant Cardone
Reynolds & Reynolds Computer System
ADP Computer System
Microsoft Office

References available upon request