

Myren Bobryk-Ozaki

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<https://myrenbobrykozaki.wixsite.com/portfolio>

EDUCATION

Rochester Institute of Technology — GPA: 3.99

Expected Graduation May 2024

Bachelor's of Science in Communication, Minors in Business Administration, Advertising and Public Relations, and Human Resource Management

- *Vice President*, Lambda Pi Eta - Communication Honors Society; *Secretary*, Honors Council - RIT Honors Program; *Treasurer*, Queer N Color; *Technical Events Coordinator*, TEDx@RIT; *Historian*, Disability Culture Club; *Design Team Member*, Signatures Magazine, International Conversation Partner
- Study Abroad in Zagreb, Croatia Summer 2022
- Research Abroad in Dubai, United Arab Emirates Spring 2023

EXPERIENCE

Event and Communication Assistant

Sept. 2022 - Present

RIT President's Commission on Women | Rochester, NY

- Creating and implementing communication plans for campus events. This included an inaugural full month of events, 8 run by the PCW, to celebrate Women's History Month.
- Managing email and other communications between members, vendors, organizations, and administrators.
- Designing marketing materials for events, research, and creative projects. Increased PCW visibility campus-wide (previously unknown to all faculty, students, and staff).
- Heading the creation of the brand new website for the PCW including the new initiatives and information while maintaining brand elements and style.

Speech and Presentation Consultant

Sept. 2021 - Present

RIT Expressive Communication Center | Rochester, NY

- Assisting 150+ undergraduate students in the development & delivery of speeches and presentations including: conducting research and topic assistance, designing visuals and outlines, and managing any apprehension in the delivery.

Administrative Assistant

June 2021 - Aug. 2021

ACE Relocation Systems | San Diego, CA

- Document management & order processing of up to 100 documents per day with a heavy attention to detail.
- Served as a liaison with customers to deliver a high quality customer experience daily.

Project Management and Event Intern

Feb. 2020 - June 2020

Film Consortium San Diego | San Diego, CA

- Event coordinator; provided up-to-date communications between artists, vendors, partners, & patrons.
- Advertised for workshops and mixers.
- Corresponded with teams to ensure consistency and efficiency in every event, workshop, mixer, and meetup.

ACHIEVEMENTS

- Global Leadership Summit 2022 Certificate of Completion
- CITI Humanities Responsible Conduct of Research Certification
- Dean's List Fall 2021, Spring 2022, Fall 2022, Spring 2023