
HELENA HASHIMOTO (SHE/HER)

Major: BA Theatre and Performance Studies

Minors: Organizational Leadership, Design Thinking

Graduation Year: 2025

GPA: 4.0

(317)709-2193

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Decatur, IL

Profile

Reliable and focused candidate, ready to take on challenges, and has prioritized problem solving as one of their strongest suits. A dedicated professional who cares about the company they work for, and sees things through multiple perspectives. A young woman born and raised in Brazil, fluent in three languages who is an expert in communication and diversity in the workspace.

Experience

Hostess/Server/Expeditor; Bargersville, Indiana — 2018-2020

- Collaborated positively with peers and other staff members to maintain friendly, supportive, and cooperative work atmosphere.
- Delivered exceptional customer service to bolster strong relationships and build positive experiences.
- Listened to customer requests and specifications and made suggestions to appropriately fulfill needs.
- Maintained a reliable reputation with coworkers and managers.

Education

Millikin University | Decatur, IL | Candidate 2025

- Major: BA Theatre and Performance Studies
- Minors: Organizational Leadership, Design
- Dean's High List Fall 2021

Center Grove High School | Greenwood, IN | Class of 2021

- Final GPA: 4.19
- Outstanding Academic Achievement (Four years)
- Rachel Hope Valentine Scholarship Achiever
- Outstanding Leadership Award
- Company Manager of Center Grove Singers - Honors, Varsity, Audition-only, Mixed Concert Choir (1year)
- Vice-President, Choir President, Secretary, and Historian of Tri-M Music Honors Society (3 years)
- Student of the month (2 years)

Skills

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|-----------------------------|-------------------------|
| • Cultural Awareness | • Media Outreach |
| • Attention to Detail | • Social Perceptiveness |
| • Customer Service delivery | • Analytical Thinking |
| • Time Management | • Guest Relation |
| • Crisis Response | • Communication |
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