

# KAYLEE ELLIS

## EDUCATION

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### University of Findlay Findlay, Ohio

Expected graduation year 2022

- Business Administration major with a management emphasis and a marketing minor
- Enrolled as a freshman of August 2020 and came in with 40 College Credit Plus Credits

## EXPERIENCE

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### United Way of Hancock County Findlay, Ohio — Research Intern

January 2022- May 2022

- Research non-profit organizations, government organizations, healthcare providers, and any other resources that provide care for children (0-18) to compile a Hancock County map that identifies locations, gaps, and overlaps in resources.

### First National Bank Findlay, Ohio — Customer Service Representative

May 2021- Current

- Provide account services to customers by helping with account maintenance and processing transactions including deposits, withdrawals, transfers, loan payments, and cashier's checks.

### The Oiler10 Consulting Agency Findlay, Ohio — Lead Project Manager

March 2021- Current

- Consult a variety of clients in Findlay and across the nation to give expert advice and accelerate their business in any way needed. Including but not limited to, social media management, brand development, and business research.

### Clean Juice Perrysburg, Ohio — Juicerista

January 2020- January 2021

- Opening and closing duties, made a variety of juices and food, help with food preparation, and take customers' orders.

### Bento Perrysburg, Ohio — Cashier

August 2019- August 2020

- Opening and closing duties, help with food preparation, expedite food, and take customers' orders.

### StoryPoint Waterville, Ohio — Server

October 2018- August 2019

- Served residents and guests in the dining room, lunchroom, and cafe on the grounds.

### Perrysburg Lacrosse Internship Perrysburg, Ohio — Marketing Intern

May 2019- May 2020

- Worked with our budgets and forecast, ran social media platforms, website design, planned fundraising opportunities, applied for US Lacrosse Grant, reached out to city council members for press, and to college coaches to run our fall camps. We were able to grow the program by nearly 75% from spring 2019 to fall 2019.

## ASSOCIATIONS

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- Athletic Department Employee August 2021- Current
- College of Business Student Advisory Board February 2021- Current
- Empowerment of Business Oriented Women January 2021- Current
- University of Findlay Women's Lacrosse team August 2020- Current