

JENNIFER DeMATTEO

127 14TH STREET, FOND DU LAC, Wisconsin 54935 | (920)539-3156 | jdematteo4@gmail.com

Professional Summary

I started my career at Mercury on the Verado Outboard engine Line, then I learned the MerCruiser Inboard Engine Line, the Outboard Long Block line where I started as a floater, I was moved back to the Verado Line where I learned the entire J-hook assembly line with the Bedrock, Bullshark, L6, L4 models as a floater. I took on the Verado J Hook line as Assembly Tech III-Line Leader job, where I led a team of 30 operators. With my knowledge of the assembly line, I had the knowledge on what the line needed for success, I directed the floaters on where to go and where to assist the line to boost production. I lead by example and worked with operators to boost morale and the assurance of quality of the products. Rapidly even with many issues, we brought Production of our output of finished motors to sell to customers. The opportunity for Group leader came up where I would be Active Group leader where I would have 55+ operators. I got promoted to Supervisor on Tigershark where I took on the challenge of a team of 66+ operators. Once I got transferred, Production of Tigershark Line rose from 50-60 monthly average to 70+ monthly average and continues to rise, with an output of 80+ engines. I have led a team of 170 employees while running two full Production lines, the Paint line and Transom line while the company was hiring on new Supervisors. I have worked with the Support Teams and Management team to ensure that Safety, Quality and Production Standards are being followed and that Continuous Improvement Projects are moving forward. I have completed DMAIC, KAIZEN and 5S Projects.

Skills

- | | |
|--|--|
| • Strong Verbal Communication | • Self-Motivated |
| • Process Implementation | • Good Communication Skills |
| • Lean Six Sigma Green Belt Certified | • Driving Results |
| • Production Line Knowledge | • Conflict Resolution |
| • Team Leadership/ Team Management | • Ergonomics Certified (Human Tech) |
| • Kronos | • CI Projects |
| • MS Office Suite Knowledge | • Lean Manufacturing |
| • SAP | • Ergonomics |
| • CMS | • LX System |
| • CHAMP | |

Work History

Production Supervisor

08/2020 to Present

Hoffmaster Group, Inc- Oshkosh, WI

- Manage 70+ Employees.
- Run the Production in the Napkin Department.
- Lead activities in production.
- Manage and maintain procedures and processes, ensuring a safe manufacturing environment.
- Ensure the quality to standard of product.
- Coordinate production, meeting customer demand in a timely manner, eliminating waste and applying LEAN manufacturing principles wherever applicable.

Distribution Supervisor

04/2020 to 08/2020

Toro Company- PLYMOUTH, WI

- Managed 70+ Employees
- Ran the Packing Department
- Led direct activities of Packing Products to send to the final customer
- Ensured that quality and accuracy of product is sent in a timely manner
- Worked consistently in SAP Program, CMS and CHAMP
- Applied Lean Six Sigma knowledge in order to eliminate waste and apply LEAN skills whenever applicable

Production Supervisor

02/2018 to 02/2020

Mercury Marine- FOND DU LAC, WI

- Managed a team of 70 employees, up to 170 employees for 6 months.
- Led direct activities of production, assembly, planning, scheduling and quality.
- Managed and maintained procedures and processes, ensuring a safe manufacturing environment.
- Coordinated production, meeting customer demand in a timely manner, eliminating waste and applying LEAN manufacturing principles wherever applicable.

Assembly Tech VI-Group Leader

07/2017 to 02/2018

Mercury Marine – Fond DU LAC, WI

- Helped supervisor manage 50+.
- Make sure lines are running efficiently.
- Assist supervisor with any overtime scheduling needs for their shift or off shift coverage needs daily/ weekly.
- Walk through the department and review the status of: -Team member safety compliance and any unsafe conditions -Quality of product -Material/ process flow- ensure that standardized work is being followed -Pay attention to shortages or excess of parts -Any hazardous waste storage and disposal.

Assembly Tech III-Line Leader

03/2016 to 07/2017

Mercury Marine – FOND DU LAC, Wisconsin

- Check parts on shelving and call in any parts that need to be ordered according to the Kanban system and communicate the importance of reordering with team members as needed.
- Assure that team members are working safely, according to quality standards and by standardized work instructions.
- Perform a quality audit hourly to ensure the quality of the product.

Assembly Tech II/Floater

06/2012 to 03/2016

Mercury Marine – FOND DU LAC, Wisconsin

- I worked in both the Inboard and Outboard sides of the business on Verado and MerCruiser
- Learn every station and models on the Assembly line including Test Stations.
- Assist Operators on their stations Accomplishments/ Fast Summary I learned the entire J-hook line on Verado assembly Bedrock, Bullshark, L6, L4 models as a floater.

Education

Bachelor of Business Administration (BBA) University of Wisconsin Oshkosh	2025
Supply Chain Management University of Wisconsin Oshkosh	2025
Leadership Development Moraine Park Technical College Graduated	2018

Certifications

Excel for Office 365- Part 1 and Part 2 New Horizons of Wisconsin	2020
Organizational Development Certification Moraine Park Technical College	2018
Human Resource Development Certification Moraine Park Technical College	2017
Humantech Ergonomics Certification Mercury Marine/ Brunswick Corporation	2017
Health Care Leadership Certification Moraine Park Technical College	2016
Principles of Management Certification Moraine Park Technical College	2016
Lean Six Sigma Green Belt Certification Mercury Marine/ Brunswick Corporation	2015