

Joseph Covington

404-989-5651 | jocov17@yahoo.com
<https://www.linkedin.com/in/josephcovington2003/>

EDUCATION

Georgia State University Honors College, J. Mack Robinson College of Business

Atlanta, GA

Bachelor of Business Administration, Finance

Fall 2021 - Spring 2024

Majoring in Finance, Pursuing Honors Laureate

Institutional GPA: 4.0/4.0

Presidents List recognition every semester

ACADEMIC PROJECTS

Corporate Finance

Spring 2023

- Researched interest rates and determined bond prices, and yield on the bond
- Analyzed stock and bond valuation, financial forecasting, and calculated time value of money

Business Analysis

Spring 2023

- Analyzed models in support of decision making in a corporation
- Emphasized hands-on application of the techniques using excel
- Techniques included VLOOKUP, IF, RAND, COUNTIF, GOAL SEEK, SUMPRODUCT

PROFESSIONAL EXPERIENCE

Covington's Cards

Marietta, GA

Manager

August 2020 – Current

- Managed an online e-commerce store that made over 1.35 million online impressions in 2021
- Sold, shipped, and accounted for over \$75,000 in sports card merchandise, personally
- Facilitated customer interaction for over 1100 online orders

Joe's Lawn Care

Marietta, GA

Owner

May 2020 – December 2022

- Recruited multiple employees, negotiated wages, and oversaw all training/onboarding
- Maintained payment collection, bookkeeping, financing, accounting/record keeping, customer acquisition, and daily operations
- Strengthened customer relations and exceeded expectations for over 90 clients a week at the peak of the business

Technical Elements

Kennesaw, GA

Stagehand

April 2022 – November 2022

- Showcased effective communication within a team that facilitated training for new hires
- Created safety initiatives and applied problem-solving skills
- Supervised the installment of audio, video, and lighting equipment

Publix

Marietta, GA

Cashier/Front Store Associate

July 2020 – May 2021

- Developed money management and cashier skills (register never came up short)
- Provided exceptional upward and downward communication
- Thrived in a work environment that fostered loyalty towards management and my employer

LEADERSHIP EXPERIENCE

Alpha Tau Omega – Leadership Development Fraternity, Georgia State University

Atlanta, GA

Treasurer

December 2022 – Current

- Responsible for auditing, accounting, bookkeeping, and budgeting for an estimated \$102,000 of fraternity funds per year
- Facilitate a new, unique dues collection system that accounts for the time value of money and inflation

Alpha Tau Omega – Leadership Development Fraternity, Georgia State University

Atlanta, GA

Recruitment Chairman

December 2021 – December 2022

- Performed as Committee Chairman of Recruitment, recruited the largest class of incoming members since chapter induction
- Earned the Alpha Tau Omega Recruitment Excellency Award for 2022 from the national organization
- Increased recruiting efforts by organizing and setting up 18 events
- Accounted and managed a budget to get the biggest ROI for events

PROGRAM SKILLS

• RStudio • Microsoft Office Suite (Excel, Word, PowerPoint) • Tableau • Prezi • Canva