

Jaylyn Revere |

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Personal Summary

Hardworking assistant with a strong track record of presenting exceptional results with my work effort, managing customers and maintaining my great customer service. Very knowledgeable in Microsoft functions. Frequently commended for completing tasks efficiently and offering friendly service. Outgoing cashier comfortable with cash and mathematical issues. Possessing strong communication and people skills.

Skills & Abilities

- Organized Multi-Tasker
- Customer- Oriented
- Friendly and Helpful
- Creative Thinker
- Problem Solver
- Good Analytical thinker

Experience

Hooters of America- Hostess [5/2021- 7/2021]- This position involved greeting customers as they walked in and demonstrating great customer service as they were either seated at the table by me, or asked to join the waitlist on busy occasions. I also controlled the flow of the restaurant to make sure it was not too crowded and asked rowdy guests to leave or get security to handle the situation. At the end of the day, I cleaned up my station and the entrance doors for the next day.

Stone Mountain Park- Attraction Team Member [12/2020 –7/2021] The role covers five different attractions. They include mini golf, a 4D-Theater, An intermediate Ropes Course, a modern locomotive train, and a large interactive walk through course. Depending on where I am assigned for the day, I deal with heavy lifting, constant moving, standing for long periods of time, and consistent customer service.

State Farm Arena - Concession Stand Worker [05/2016 – 11/2017] The main role was to assist customers with their orders and report them to the cook. I also worked to complete simple orders if the line became stagnant. During those times, I also handled the money transactions of those simpler

orders. At the end of the day inventory also needed to be recounted and stocked

Education

Arabia Mountain High School – 6610 Browns Mill Rd, Stonecrest, GA 30038 [2017-2021] My current GPA is a 3.6 and I have completed my business pathway of 3 years. I am now taking college courses to further myself in the future.

Georgia State University- [Currently Enrolled] I am majoring in psychology on a pre-med track, in order to pursue my future career as a child psychiatrist.

Leadership

I created the first yoga club at my high school. My school is known for having overly stressed students and staff members. Therefore I wanted to create a space where people could come and relax by bettering their mental health as well as physical. This helped me stay innovative and creative in our yoga routine and meditation times. This is a huge accomplishment, because no student had ever gone through the process of creating a legitimized student based club, focused on mental health since the school had opened only 9 years prior. Many people were afraid to test the waters and try something different.