



gpadayhag-himalaya@Linfield.edu



8083526316



McMinnville, USA

SKILLS

Microsoft Word

Microsoft Powerpoint

Google Suites

Photoshop

Illustrator

InDesign

LANGUAGES

English

Native or Bilingual Proficiency

Japanese

Limited Working Proficiency

Hawaiian

Elementary Proficiency

INTERESTS

Elementary Education

Graphic Design

Japanese Language

Entrepreneurship

Leadership

Event Planning

Gavlinn 'Puna' Padayhag-Himalaya

College Student

I am flexible, motivated, and a quick learner, who can develop to become a valuable employee. I would greatly appreciate an opportunity to meet with you and discuss how I can be of use.

EDUCATION

Digital Art & Japanese Studies Double Major

Linfield University

08/2018 - Present

3.8

WORK EXPERIENCE

Linfield Student Activities Assistant

Linfield University

08/2020 - Present

McMinnville, OR

Achievements/Tasks

- Create graphics/newsletters for school activities
- Manage shuttle and ticketing program
- Take care of office responsibilities (making deposits, checking the mail, etc.)
- Support activities director with miscellaneous tasks (filling out sheets, organizing, etc.)

Contact: Kenna Whatley - kwhatley@linfield.edu

Linfield College Registration & Orientation Leader

Linfield University

04/2020 - 12/2020

McMinnville, OR

Achievements/Tasks

- Responsible for providing assistance to incoming first-year students
- Advises students on concerns related to academics, as well as, student life
- Conducts a semester long course for first-year students

Contact: Sarah Fuller - sfuller@linfield.edu

Summer Fun Senior Leader

Hawai'i Department of Parks & Recreation

05/2019 - 08/2019

Nānākuli, HI

Summer fun is similar to a summer camp, where a large group of children participate in daily activities.

Achievements/Tasks

- Organize daily activities and events
- Supervise a group of 30 kids with the age range from 7-8 year olds
- Communicate with fellow leaders on planning special activities
- Responsible for set up and clean up each day

Contact: Andrea Quisquirin - 808-478-0347

Linfield Pre-K Teaching Assistant

Linfield University

01/2019 - 05/2019

McMinnville, OR

It is a Preschool at Linfield University that offers work-study for college students.

Achievements/Tasks

- Responsible for set up and clean up of classroom
- Directs activities for pre-k students
- Supervises classroom activities

Contact: Angie Gurley - agurley@linfield.edu



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PERSONAL PROJECTS

Lū'au Co-Chair (06/2019 - Present)

- Currently working on the production of Linfield College's annual lū'au, which is a performance of Polynesian culture that is attended by over 1800 people.
- Responsible for fundraising, scheduling, donations, costumes, and overall organization.
- One of three fellow co-chairs that oversee a committee board of 16 people.

Zeta Tau Alpha -Historian (01/2021 - Present)

- In charge of the sororities social media platforms
- Responsible for advertising events and submitting reports to the sorority
- Oversees development and maintenance of chapter website

ACHIEVEMENTS

2020 Student Activities Leadership Award (05/2020)

Students are selected for this award based on their effective leadership of their peers, work ethic and passion, for their ability to think creatively, and for their ability to uphold their own values in the face of adversity.

Texaco Poster Contest 1st Place - SR Division (04/2018)

Students from grades 6-12 may submit a poster with the selected theme. A panel of professional judges, with backgrounds in graphic design, textiles, media and/or art come together to select the Top 3 posters from each division.