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# Madison Walther

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## SKILLS

- Organization
- Responsibility
- Timeliness
- Communication
- Agreeableness
- Initiative

## EXPERIENCE

### **Dairy Queen, Wixom** – *Crew Member*

March 2018 – July 2020

My responsibilities included:

- Taking customers' orders on a computer
- Making ice cream treats efficiently and consistently up to par with company standards
- Communicating with fellow co workers to create a cohesive team
- Maintaining the organization and cleanliness of the store throughout the shift and after close

### **Dry Goods, Novi** – *Sales Associate*

September 2019 – March 2020

My responsibilities included:

- Advising customers about the fit and style of clothing in a kind manner
- Maintaining the organization and cleanliness of the store throughout the shift and after close
- Cashing out customers on a register and neatly packing their clothing into a bag
- Developing customer service skills by answering phone calls

## **Texas Roadhouse, Novi** – *Door Coordinator & Host Manager*

September 2020 – present

My responsibilities include:

- Leading the hosts into completing shifts with success and excellency
- Developing new hosts into reaching their fullest potential
- Creating the schedule each week while being fair and accepting of the hosts availability requests
- Communicating with customers during upsets by providing clear explanations of our processes and sincere apologies and compensation when needed

## EDUCATION

**Walled Lake Western, Commerce Township** – *High School Diploma, Summa Cum Laude*

**Kalamazoo College, Kalamazoo** – *completed freshman year with a GPA of 3.89*

## AWARDS/ ACCOMPLISHMENTS

- Semi-finalist in forensics competitive speech at state competition
- Member of the National Honor Society
- Drum major of the Walled Lake Western marching band
- Leader of the youth worship band
- 4.0 unweighted cumulative GPA all of grade school
- District winner of Patriot's Pen essay contest
- Base Team member in forensics
- First division ratings at Solo and Ensemble Festival
- First chair flutist in Symphony Band
- Lead Teacher for Vacation Bible School