
FRANCISCO RUBIO

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PROFESSIONAL SUMMARY

Majoring in Business Administration and Finance seeking to use managing an organization resource to better understand accounting, finance, marketing, human resources, and information technology in the role of specializing in a practice area. Class B Commercial License with 8 years' experience in driving care setting. Focused and empathetic care with extensive knowledge of safety needs. Meticulous Worker, excellent at juggling multiple tasks and working under pressure.

SKILLS

- Able to keep a clean and sanitary workstation
- Companionship and emotional support
- Compassionate caregiver
- Class B Driver License
- Efficient and reliable team player
- Excellent multi-tasker
- Excellent team player
- Food preparation experience
- Thinking Skills
- Willingness to learn
- Honest, trustworthy, and punctual
- Communication
- Adaptability
- Patient-focused care

WORK HISTORY

Walmart Distribution Center 6094, 07/2020 to Present

5801 SW Regional Airport Blvd Bentonville, AR

- Non-Con
- Maintained high standards of production, cleanliness, and sanitation

Bentonville School District, 02/2021 to Present

Bentonville School Transportation Department- 3503 NW Marques Dr. Bentonville, AR 72712

- School Bus Driver
- Assisted with input data.
- Known for punctuality and dependability.
- Excellent Communication and time management skills.
- Knowledgeable in safe and defensive driving techniques.
- Pre-Post trip inspection.
- Checking on duties and responsibilities.
- Trained students on safety.

- Maintained charting and records management.

Caregiver, 02/2021 to Present

Home Helpers- 2815 W Walnut St Ste B, Rogers, AR 72756

- Maintained accurate records of patient care, condition progress and concerns.
- Monitored vital signs, such as blood pressure and pulse.
- Responded appropriately to the physical, emotional, and developmental needs of patients.
- Changed sterile dressings.
- Assisted patients with bathing, oral hygiene, grooming, feeding and elimination.
- Helped patients move in and out of beds, baths, wheelchairs, and automobiles.
- Provided a comforting and soothing environment.
- Helped residents programming goals and increase their independence.
- Assisted in maintaining preparation and service areas in a sanitary condition.

Arkholia Ready Mix, 06/2016 to 07/2020

Arkholia Sand and Gravel- 4888 N Oak St. Bethel Heights, AR 72764

- Following all safety and sanitation policies when handling material to uphold proper health standards.
- Maintained high standards of cleanliness and sanitation.
- Safely transport concrete to and from destination.
- Consistently kept truck clean.
- Provide excellent customer service
- Assisted in maintaining preparation of job site.
- Knowledgeable communication skills.
- Remained up to date route knowledge and road construction.
- Inspected and cleaned truck equipment's
- Emptied and maintained trashcans and outdoor dumpster area.
- Assisted co-workers whenever possible.

EDUCATION

High School: 6/2005 (Bellflower High School), Los Angeles CA

Community Colleges: 8/2005-6/2007 (Cerritos Community College, Los Angeles CA) (Northwest Arkansas Community College, Rogers AR)

University: 2/2021-Present (Southern New Hampshire University)