



SANDRA D. BRYSON

Senior Service Associate

PROFILE

Excellent communication and problem-solving skills. Customer Service Professional offering years of diversified experience. Dedicated to achieving customer satisfaction, as well as meeting or surpassing company expectations.

CONTACT

PHONE:
(901) 707-2479

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Sbryson559@gmail.com

HOBBIES

Bowling
Walking
Bicycling
Church activities

HIGHLIGHTS

Marketing
Management
Computer Networking
Business Practices
Professional Development
Policy & Procedure Development

EDUCATION

Southern New Hampshire

01/2021 - Present

GPA 4.0, awards, pursuing a bachelor's degree in forensic Accounting.

Independence University of Salt Lake City Utah

02/2019 – 10/2020

Associate Applied Science degree, GPA 4.0, President Honor List.

WORK EXPERIENCE

Southwest Human Resource Agency, Senior Service Associate

02/2019–5/2021

- Responsible for providing exceptional service to branch customers.
- Resolving customer problems in a timely manner.
- Referrals that assist the branch team achievements for quarter.

Jackson Madison County School System, Cafeteria Monitor

10/2016–05/2019

- Assist and support with individual behavior management.
- Overseeing compliance with an Integrity Pact by all parties.
- Empowered and resolve or escalate these where necessary.

Walgreen's, Customer Services Associate

12/2018–04/2019

- Greet customers, patrons, or visitors.
- Issue money, credit, or vouchers.

SKILLS

Clerical * Interpersonal * Organizational * Motivational *
Communication * Excel * PowerPoint * Word * Outlook * SAP