

Monee Correll

131 Lamplighter Lane

Mooreville, NC 28115

(704)224-2190

monee.correll@gmail.com

Qualifications:

Demonstrated ability to deal with the public, particularly people in stressful situations and in emergencies. Attended community college classes in pre-psychology. As former journalist, competent in communications and its technology.

Employment history:

- **Mooreville Police Department, Mooreville, N.C.**
Administrative Assistant to Criminal Investigations October 2019 - Current
Administrative Assistant/Telecommunicator November 2016 – October 2019
- **Union County Emergency Communications, Monroe, N.C.**
Telecommunicator August 2016 – May 2017
- **Kannapolis Police Department, Kannapolis, N.C.**
Telecommunications Shift Supervisor October 2008 - March 2015
- **ATS Inc, Concord, N.C.**
Production Supervisor June 2006 - June 2008
- **Independent-Tribune newspaper, Concord-Kannapolis, N.C.**
Reporter 1998-2000

Education

- **Southern New Hampshire University**
Associates Degree, November 2021
Current Bachelor of Psychology Student
- **Rowan Cabarrus Community College, Salisbury, NC**
Associates of pre-psychology candidate, May 2016
- **A. L. Brown High School, Kannapolis, NC**
High school diploma, Jun 1994
Earned a North Carolina Scholar award

Additional Skills

- Skilled multi-tasker
- Fast learner
- Detail oriented
- Proficient in Microsoft Office Suite
- Troubleshooting skills
- Cool and collected under pressure

Certifications

- NC Notary (Expires 3/19/22)
- DCI
- NC Law Enforcement General Instructor

Affiliations

- International Association of Crime Analysts
- Inducted member of The National Society of Leadership and Success (NSLS)
- Past Matron of the North Carolina Order of the Eastern Star

References

- Available on request