

Marc Palmer

2292 Mountain Road, Manheim, PA 17545

Cell Phone: 717-951-2626

Email: marcpalmerdamein@yahoo.com

Summary of Qualifications

Experienced manager with management skills that include overseeing staff, staff evaluations, scheduling and reviews. Dependable, fast learning, independent worker with good communication and trouble shooting skills. Excels when tasked with multiple things to do. Currently attending Southern New Hampshire University for a BA in Psychology (concentration in addiction). I have 12 years clean and have a lifetime of experience with drug addiction. I want to use that to help others struggling with mental health and addiction.

Professional Experience

Retreat Behavioral Health

Ephrata, Pa.

September 2021

Clinical Aide

- Discharges, Admissions, Floors, Roll Call, LOSO, Q checks
- I am trained in Sigmund/Aura

7cuz Beer Store

Lebanon, PA.

June 2018-March 2020

Store Manager

- Staff Management, scheduling and handle all ordering and receiving of produce
- Recruited, interviewed, hired, developed, evaluated and counseled employees
- Motivate and train all employees to meet service and sales goals
- Assisted in making the company 1.2 million the first year of operation and projected to make 1.7 million the second year.
- Manage all inventory and run POS software (QuickBooks)

Oceanside Recon/Auto

Manheim, PA

March 2016-April 2018

Autobody Tech

- Cleaned cars and Autobody
- Started prepping cars and worked my way up to painter

UTI Integrated Logistics

New Holland, PA

April 2007-March 2012

Supervisor

- Supervision: Train contracted workers to perform general warehouse duties to company standards. Supervise a team of 25 to perform line side coverage, material handling and flow of parts between three buildings.
- Material Flow: Give directions to other material handlers regarding material flow and the correct care of RFQ equipment.
- Safety Audit: Lead daily safety meetings to monitor employee behavior and ensure safe compliance with company policies and safety regulations.
- Process Improvement (Kaizen Transfer Blitz): Implemented productivity improvement plan which resulted in company savings of over ten thousand dollars in one year.
- Kanban card delivery: Help Implement RBF parts delivery.
- Blueprint Reading: Read blueprints, work orders and production schedules to accurately determine job instructions and specifications.
- Documentation: Report and document unsafe conditions, equipment and/or injury.

- Quality Control: Identify and move empty and broken pallets to proper areas. Adhere to quality control procedures and document quality checks.
- Inventory Control: Restock and organize items as necessary and as directed.
- Production (On time picking): Consistently meeting picking objectives and moving manpower around to ensure that objectives are met.

Education

Ephrata Senior High School Ephrata, PA

Career Link Welding Class Certificate
Blueprint Class Certificate
OSHA Certificate
Intro to Manufacturing Certificate

Southern New Hampshire University
BA in Psychology (concentration in addiction)

Aug 2020-Present