

# Andrew Forbes

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## Andrew Forbes

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## Skills

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### Management

- Leadership, Communication, Delegation, Public Speaking, Conflict Resolution, Execution, Technical Knowledge, Decision Making, Innovation, Problem Solving.

### Communication

- Speaking, presenting, active listening, giving or accepting feedback, honesty and empathy.

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## Experience

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### AquaMaid/Operations Manger

June 2025-Present, Fort Worth, TX

- Pool Maintenance and Safety
  - Chemical Balancing and Water Quality
  - Equipment Maintenance
  - Safety Compliance
- Staff Management & Training
  - Scheduling and Supervision
  - Training and Development
  - Performance Management
- Customer Service and Communication
  - Public Relations
  - Communication Skills
  - Conflict Resolution

### AquaMaid/ Pool Techincian

May2023 – June 2025, Fort Worth TX

- Clean and maintain pools according to company and customer specifications
- Inspect and test pool water to ensure chemical balance and safety
- Ensure all pool equipment is functioning properly and make necessary repairs
- Provide customers with pool maintenance advice and instruction

- Perform routine cleaning and maintenance of pool filter, pumps, and other equipment

### **Total Quality Logistics / Logistics Coordinator**

February 2022 - November 2022, Lexington, KY

- Make calls to establish relationships.
- Sell/close new and existing customers to move freight.
- Negotiate price between shippers and carriers.
- Manage daily shipments, resolving issues, to ensure pickup and delivery is on time.

### **Geo Owl LLC. / Mid-Level SIGINT Collector/Reporter**

December 2019 - January 2021, Bagram, Afghanistan

- Collection management. Managed all collection assets within an area of operations.

### **US Navy NIOC TEXAS / Remote Site Coordinator-Shift Lead**

April 2016 - December 2019, San Antonio TX

- Supervised 4+ joint analysts providing 24/7 intelligence analyst operations while overseeing a \$10B collection platform to collect high-value target intel. Mission Coordinator, where I coordinated mission briefings for four individual shops consisting of over 150 people. Was the Department Supply Manager responsible for procuring all supplies for the entire department.

### **US Navy NIOC Hawaii / Cyber Network Defense Analyst-Target Digital Network Analyst**

December 2012 - December 2015, Wahiawa HI

- Was a shift supervisor leading a team of 3 to 5 CDNA analyst for 12-hour shifts. MWR coordinator for department. MWR Coordinator was responsible for managing an annual budget of \$12,000.00 to be used to accordingly.

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## Education

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### Southern New Hampshire University

August 2018 - May 2021, Online

- Bachelor of Science in Criminal Justice
- GPA: 3.85

### Southern New Hampshire University / Masters

August 2022 - May 2025, Online

- Masters in Business Administration with a concentration in Project Management.
- GPA: 3.87
- Currently studying to take the PMP certification test.