

PROFESSIONAL SUMMARY

High-performing, strategic-thinking professional with more than six years of experience in Leadership in the oil & Gas Industry, Trucking Industry. Highly skilled at relationship-building with clients and inspiring my teams; to produce exceptional work ethics; exceptional writing, presenting, and interpersonal communication skills. Experienced at managing projects from the requirements gathering/needs identification phase through completion.

EDUCATION

BS Psychology, Southern New Hampshire University, Manchester, NH

March 2023

- GPA: 3.5
- Major: Psychology
- Minor: Social Psychology
- Society of Leadership and Success

TECHNICAL SKILLS

Social Media: Google Analytics, Facebook, Twitter, LinkedIn, Instagram

Office Tools: Excel, PowerPoint, Word

PROFESSIONAL EXPERIENCE

Clearview Recovery Center, Clinical Assistant, Mossell, Ms.

January 2021 – Current

- Observes residents and maintains patient safety
- Observation of clients, and report findings to the therapist.
- Act as a role model to clients by maintaining appropriate boundaries and demonstrating effective communication skills.

Ced Parker Trucking LLC, Owner Operator, Hattiesburg, Ms.

November 2015- Current

- Manage daily operation
- Booking loads, dispatched, billing advertising, and soliciting customers
- Bookkeeping, payroll, safety coordinator, advertising, marketing

BJ Services, Shreveport, La.

March 2016-December 2018

- lead the planning and execution of high-profile/complex job treatment programs.
- delegates responsibilities and provides instruction and direction on job operating procedures to all field crew members.
- Conducts pre-job operating procedures and safety meetings with field crew; reviews treatment program with the customer prior to starting job.
- Builds customer relations and provides superior customer service and technical support to clients.

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November 2015- March 2016

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- Booking loads, dispatched, billing advertising, and soliciting customers

- Bookkeeping, payroll, safety coordinator, advertising, marketing

Baker Hughes, Odessa, Texas

March 2010 -October 2015

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OTHER ACTIVITIES

ΣΑΠ Southern New Hampshire University

2020-present school year

- Assist students in assimilating into the SNHU community by providing social and academic support

Advanced Leadership, Executive Leadership Southern New Hampshire University **2020- Present**

- Completed the Advanced Communication Track by completing a 10-speech series and mastering public speaking techniques

Awards

- Dean's List Summer September 2022
- Dean's List Winter May 2022
- Dean's List Summer September 2021
- Academic Achievement 2021