

---

# STEPHANIE POLLOCK

513-238-7984

3 Pinehurst Ct

Fairfield, OH 45014

stephaniepollock@yahoo.com

Miami University graduate student studying Special Education.  
Eager to work in a school setting as an Intervention Specialist.

## Education

### Miami University, Oxford Ohio

Master of Education in Special Education — December 2022 (Expected)

Curriculum track for Teaching Certification and Intervention Specialist License

### Cincinnati Christian University, Cincinnati Ohio

Bachelor of Science in Psychology & Biblical Studies — December 2012

GPA 3.916, *Summa Cum Laude*

## Experience

### Powell Crosley Jr. YMCA, Cincinnati Ohio

Gymnastics Class Coordinator — March 2018—2020

- Created class curriculums and newsletters.
- Scheduled, oversaw, and trained instructors.
- Assisted program director in communicating with parents and staff.

Gymnastics Coach — October 2009—2020

- Trained gymnasts using drills and demonstrations.
- Managed large classes and planned appropriate stations.

Assistant Preschool Teacher — August 2012—May 2013

- Provided safe learning environment for children.
- Organized classroom activities and assisted in implementing curriculum.

### Parallon Business Solutions/Mercy Health, Mason Ohio

Senior Patient Advocate — November 2014—August 2016

- Reviewed charity applications and determined possible eligibility.
- Communicated with patients regarding Medicaid or ACA insurance options.
- Entered and corrected patient data into computer system.

Patient Access Representative — November 2013—October 2014

- Provided quality customer service and positive first impression.
- Inputted patient demographic and financial information required for registration.
- Verified insurance, calculated, and collected procedure costs.

### Empowering People Inc. (Takoda Trails), Fairfield Ohio

Residential Specialist — Summer 2013

- Assisted adults with developmental disabilities in everyday tasks.
- Attended to residents' physical needs.
- Encouraged and taught independence.

## Skills

Attention to detail, interpersonal skills, engaging leadership, effective communication, adaptability, patience, teamwork, and conflict de-escalation.

---