
Josette Kochendorfer

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(925)579-4975

West Chester, Ohio 45069

SKILLS

- Trend understanding
- Customer relations
- Delivery management
- Communication skills
- Training development aptitude
- Quick learner
- Planning and Organization
- Goal-oriented
- Focused on consistent, quality care

EXPERIENCE

All About Kids Childcare and Learning Center Lakota - Pre-K Teacher

Liberty Township, OH

10/2019-12/2020

- Planning and teaching curriculum for children 4-5 years of age, both indoor and outdoor experiences
- Providing love and quality care for the children to meet their physical and emotional needs
- Assisting children with their personal hygiene and cleaning up and sanitization of toys and classroom
- Interacting with children both physically and verbally throughout the day

Kroger - Personal Shopper

West Chester, OH

05/2019 - 08/2019

- Ensure orders are correct coming out of the staging area, responsible for cashing out customers and loading groceries in cars
- Used consultative sales approach to understand customer needs and recommend relevant offerings
- Tracked substitutions and informed customers of changes
- Served customers with knowledgeable, friendly support at every stage of shopping and purchasing
- Working the phone includes answer customers' questions and helping customers find the price and if the item is in stock
- Also responsible for all store-wide pages over the intercom and working the radio that all management has as well
- Successfully communicated with all team members to navigate job duties and complete daily tasks

Walmart Inc - Walmart Associate

Viera, FL

05/2016 - 12/2016

- Working the phone includes answer customers' questions and helping customers find the price and if the item is in stock
- Also responsible for all store-wide pages over the intercom and working the radio that all management has as well
- Successfully communicated with all team members to navigate job duties and complete daily tasks

Alby's Cleaning Service - Cleaner

Palm Bay, FL

12/2015 - 04/2016

- Responsible for cleaning Rockledge Cancer Center
- Includes taking out all trash, mopping all tile floors, vacuuming all carpet floors, dusting, refilling all paper products in the center as needed, cleaning all bathrooms on site-includes cleaning mirrors, sink, and toilet with proper cleaning chemicals
- Also responsible for tidying lobby and treatment rooms

Livermore Public Civic Center Library - Library Page

Livermore, CA

07/2012 - 09/2013

- Kept library shelves and printed materials well-stocked and organized according to the established system
- Mitigated librarian workload by independently managing basic patron requests and locating materials
- Showed patrons where to find library resources and collected equipment, reference pieces, and other items

EDUCATION

Granada High School

Livermore, CA

High School Diploma

- Honor Roll recipient 2010-2012
- Principal's Honor Roll 2013-2014

Eastern Florida State College

Melbourne, FL

Associate of Arts

- Dean's List Recipient maintaining a 3.2+ GPA

Miami University

Hamilton, OH

Currently enrolled to complete a Bachelor of Arts

Avid Nature Enthusiast

Growing up close to Yosemite National Park, I have always had a strong passion for the wilderness and outdoors. Some of my favorite things to do are camping, hiking, and taking photographs of the breath-taking wilds.