

Leond Diur Muteb

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EDUCATION

Georgia State University, Robinson College of Business
Bachelor of Business Administration, Computer Information Systems
Atlanta, GA

Atlanta, GA
Spring 2024

Complexe Congo-Japon

certificate of business

- Japanese business between Congo and Japan

Kinshasa, DRC
October 2019 - December 2019

College Frere Alingba high school

Kinshasa High school Diploma

- GPA: 3.5/4.0

Kinshasa
January 2018 - December 2018

COURSE EXPERIENCE

CSC1302 : Principles of Computer Science II

- Completed loads of project in class, with Java as programming language

Fall 2022

WORK EXPERIENCE

ENVOLDE (Engagement Volontaire pour le Developpement

Web and media management crew

- Led a non-profit organization's initiatives to advance women's and children's rights in the Democratic Republic of the Congo: Organized 50+ weekly discussions on children's rights, engaging 1,000+ attendees
- launched and managed a targeted social media campaign reached 15,000 users

Democratic Republic of the Congo
December 2017 - Present

Piedmont North Dining Hall

Student Assistant

- Enhanced dining hall efficiency and customer satisfaction by developing and performing over 1000 meals weekly, ensuring quality and adherence to food safety standards. facilitating 200+ daily customers with menu dietary restrictions
- Managed food preparation and service for a high-traffic dining hall, orchestrated meal planning. Maintained cleanliness, resulting in a 15% increase in customer satisfaction and a 20% reduction in food waste

Georgia, Piedmont
January 2022 - Present

Rainbow Corporation

Swimming club manager

- Achieved top rank as a swimming instructor for Flight Attendants (stress Management) and a Hospitality Business Institute, guiding a team of three swimmers in a national competition
- Provided coaching to ten swimmers in mastering five core strokes and offered training in aquatic breathing and sculling to students

Democratic Republic of the Congo
January 2018 - December 2020

LEADERSHIP EXPERIENCE

Congo-Japon platform

Project team management

- Won the business project event in October 04, 2018 by the Congo-Japan in association with Keio University in Japan

Kinshasa, DRC
Fall 2018

High school Men's soccer

Capitain

- Won Kinshasa InterSchool Soccer competition Champions 2018 for senior year. led to a significant 25% increase in soccer match attendance, fostering unity within the school community
- Achieved various local championships with the team, organized by the city mayor
- Highlighted teamwork, sportsmanship, and showcasing individual and collective achievements, inspired students to embrace sports for personal growth. Led to a significant 25% increase in soccer match attendance, fostering unity

Kinshasa, DRC
September 2017 - July 2018

SKILLS

- French (Native), Swahili (Native), Lingala (Native)
- English (Fluent), Japanese (Intermediary)
- Microsoft Office Suite (Word, Powerpoint, and Excel)
- Webmaster (website creation and development), Cisco system(Data center, CCNA, CCNP)