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Tiffany Griffith

Professional Summary

Responsible, hardworking, organized English major interested in gaining professional experience and learning new skills.

Work History

Dave and Buster's

Plymouth Meeting, PA

6/2022- 8/2022

- Checked in with guests throughout meal service, replenishing drinks and catering to additional requests.
- Prioritized multiple tasks in dynamic environment and stayed calm and composed.
- Jotted down customer orders and promptly delivered food and drinks.
- Maintained knowledge of safety and emergency procedures, remaining aware of accident prevention policies.
- Memorized menu to help diners make informed meal choices.
- Followed alcohol awareness procedures for preventing intoxication and dealing with intoxicated guests.
- Greeted and accommodated guests, building positive experience from first interaction.
- Listened to customer concerns and complaints and quickly rectified issues.

Wegmans Family Food Markets- Cashier

Collegeville, PA

10/2018-11/2021

- Checked Prices for customers and process items sold by scanning barcodes.
- Maintained current knowledge of store promotions and highlighted sales to customers.
- Educated customers on promotions to enhance sales
- Answered questions about store policies and concerns to support positive customer experience.
- Promoted customer loyalty and consistent sales by delivering friendly service and knowledgeable assistance.
- Assisted customer's with locating and choosing merchandise in any store department.
- Processed POS transactions, including checks, cash and credit purchase or refunds
- Provided expertise on products, including demonstrating features, answering questions, and redirecting objectives to highlight positive aspects.
- Prepared beverages and filled food orders for customers.

Private-Horse Barn Worker

Boyertown, PA

09/2010-03-2015

- Cleaned stalls
- Checked farmland for issues in need of attention, such as fences to mend and broken pipes to fix.

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Skills

- Leadership Roles: Senior Projects, AP Art
- Public Speaking
- Time Management
- Writing
- Customer Service

Education

Alvernia University- Reading, PA (1 year)

- 3.6 GPA
- Dean's List of Fall 2020
- Dean's List of Spring 2021
- Lambda Sigma Beta Mu

Penn State University- Abington Campus

- English Major
- Pre Law-Minor

Methacton Highschool- Eagleville, PA

- Highschool Diploma- June 2020
In Progress

Certifications

- Diploma of Mixology, *Mainline Bartending School*- June 10, 2022
- Responsible Alcohol Management Program (Ramp)- June 14, 2022