

Mary Boyce

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EXPERIENCE

Brookside Family Restaurant, Pottstown PA — Hostess

APRIL 2018 - AUGUST 2020

- I sat people at their tables.
- I worked behind the cash register when people paid.
- I answered phone calls.
- I took To-Go orders.

Alvernia University, Reading PA — Housekeeping

SEPTEMBER 2020 - NOVEMBER 2020

- I sanitized doorknobs, tabletops, railings, etc.
- I emptied trash cans.
- I cleaned up any messes made throughout campus.

Redners Market, Douglassville PA — Deli Department Worker

MAY 2021 - AUGUST 2021

- I sliced and sold deli meats and cheeses to customers.
- I put deli meats, cheese, and foods into bags and containers.
- I stocked meats and cheeses onto shelves.

Alvernia University, Reading PA — Reading Youth Initiative

SEPTEMBER 2021 - PRESENT

- I tutored kids and helped them with their homework.
- I participated in educational activities with the children.
- I helped the kids with arts and crafts.
- In Fall 2022 I became a group leader which means I now have to plan activities for the program and help lead.

Alvernia University, Reading PA — Resident Assistant

AUGUST 2021 - PRESENT

- I am responsible for keeping my residence hall under control.
- I have to go on rounds around campus to ensure other residents are not causing problems.
- I have to sit at the RA desk to answer the phone and help residents out if they need any.
- I have to put in work orders if any of my residents have facilities issues

AWARDS

I earned 4 years of Perfect Attendance in high school.

In my Sophomore year, I earned the Pope John Paul II High School Presidential Award.

I earned 2nd Honors in my Senior year of High School.

I got on the Dean's List in my second semester of sophomore year at Alvernia University.

- I have to plan educational programs for my residents to participate in
- I have to make bulletin boards that will educate my residents

Spring Valley YMCA, Royersford, PA — Summer Camp Counselor

JUNE 2022 - AUGUST 2022, JUNE 2023 - JULY 2023

- I was one of the counselors that were in charge of leading certain age groups within the camp. In summer 2023, I was a counselor for the special needs kids' camp.
- We planned activities to do with the kids such as flag football, gaga ball, relay races, etc.
- We helped the kids do arts and crafts.
- We watched over the kids when we went on field trips.
- We had to make sure the kids were all having good experiences at the camp.
- I worked with different age groups that varied between 4 to 12 years old.

EDUCATION

Pope John Paul II High School, Royersford PA

SEPTEMBER 2016 - JUNE 2020

Alvernia University, Reading PA

AUGUST 2020 - MAY 2024

I plan on earning a degree in Early Childhood Education w/ Special Education Certification.

ACTIVITIES

Pope John Paul II High School – The Rhapsodies

AUGUST 2016 - JUNE 2020

Every school year, I participated in Rhapsodies. This was the school's show choir. Every November, we would put on 6 shows and perform different varieties of songs. We would perform some Pop songs, Broadway songs, etc.

Pope John Paul II High School – The Spring Musicals

MARCH 2017, 2018, 2019, 2020

Every year in March, I would participate in the spring musicals. In my freshman year, we did the musical Crazy For You. I was in the ensemble. In my sophomore year, we did the musical Footloose. I was also in the ensemble for this show. In my junior year, we did the musical The King and I. I was one of the King's head wives and I had a solo in the song Western People Funny. In my senior year, we were supposed to do The Phantom of the Opera, but sadly it was canceled due to COVID. I was supposed to play the role of Meg Giry.

Alvernia University - Theatre Club

SEPTEMBER 2020 - NOVEMBER 2020, APRIL 2023

In 2020, I participated in Alvernia University's theatre club during my fall semester. It was a bit different because of COVID. But what we did was put on different short plays. Some took place in-person, but others were recorded ahead of time. My scenes were all recorded. So on show nights, some people were able to go up on stage but then others' scenes were shown on screen. The short play I was in was Backstory and I was one of the people that portrayed the character, Ainsley.

In April 2023, I was on stage screw, helping out backstage with the spring play. I had to move props and sets on and off stage throughout the show.

Alvernia University - Friends of Animals Organization

SEPTEMBER 2021 - NOVEMBER 2021

In the Friends of Animals Organization, we did different fundraisers and activities to raise money for animal shelters. Some of the activities we did were paint nights, making cards for veterinarians, and sold tickets to a Reading Royals hockey game.