

Allison M. Berger

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Education

Alvernia University, Reading PA

Expected Graduation May 2024

Bachelor of Arts in Criminal Justice

Cumulative GPA:3.902

Bachelor of Social Work

Minor in Gerontology

Work Experience

Alvernia University Office of Residence Life, Reading PA

August 2022- Present

Resident Assistant

- Develop a sense of community among a group of first-year students by planning programs and creating bulletin boards to educate residents about relevant topics, such as mental health awareness, campus resources, and university engagement.
- Walk through residence halls periodically to enforce policies and respond to crisis situations as needed.
- Attend bi-weekly staff meetings and 1-1 sessions with an Area Coordinator.
- Engage in conflict resolution/mediation between residents.

Alvernia University, Reading PA

August 2021- Present

Peer Mentor

- Advise and correspond with eighteen students regarding matters of college adjustment, academic advising, and school involvement opportunities to establish a successful SEARCH classroom experience in and out of the classroom
- Assist Professor in tracking class completion of assignments and attendance of required events through discussion with students.
- Facilitate classroom discussions and encourage open communication among First Year students.

Alvernia University Academic Success Center, Reading PA

August 2021- Present

College Tutor

- Collaborate with students of various grades and majors to review their academic papers for plagiarism, grammatical mistakes, and proper APA/MLA citations.
- Prepare relevant academic material in preparation for future examinations.

Internship Experience

NAFI CT, Hartford, CT

June 2022- August 2022

Summer Intern

- Record client interactions by managing effective scheduling of tutors and tutees by answering phone calls, reviewing emails, and practicing effective time-management skills.
- Write detailed DAP notes
- Attend monthly staff meetings with the Director and Social Workers to discuss client cases and issues related to the company
- Perform initial intake of clients ages 4-16 that determined their placement with a foster family

Additional Experience

Alvernia University Mission and Ministry Office, Reading, PA August 2021- Present

Alternative Break Leader

- Facilitate and plan an alternative break trip to Washington D.C. consisting of 5-8 college students

Alvernia University Mission and Ministry Office, Reading, PA August 2020-Present

Peer Minister

- Attend bi-weekly meetings
- Participate and read in weekly mass
- Assist campus ministry directors in all ministry activities on campus

Alvernia University Reading Youth Initiative, Reading, PA August 2020- April 2022

Local Elementary School Tutor

- Supervise children ages 6-10 by planning effective learning games and individual tutoring when needed

Campus Involvement

Phi Alpha Honor Society- Alvernia University August 2021- Present

Friends of Animals- Alvernia University August 2020- Present

Secretary

Lambda Sigma Honor Society- Alvernia University August 2021-May 2022

Treasurer/Budget Manager

Circle K International- Alvernia University August 2021- May 2022

Treasurer/Budget Manager

Awards

Lambda Sigma Honor Society- Alvernia University August 2021- May 2022

Jane Price Harmon Scholarship