

Annie Gifford

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SUMMARY

Servant leader seeking an opportunity to use over six years of experience in sport management, administration, and coaching in a professional setting.

EDUCATION

Miami University

Oxford, OH

Bachelor's of Science, College of Education, Health and Society **GPA: 3.91**

Expected Graduation: May 2023

- Bachelor's of Science in Sport Leadership and Management, Minor(s): General Business, Management, Coaching.

EXPERIENCE

Resident Assistant

August 2021 - Present

Miami University

Oxford, OH

- Supervised 25 direct residents and responded to complaints, reports, requests, and emergencies.
- Led residents through transition to university and residence hall life.
- Developed and promoted 4 residence hall events per semester relating to the Office of Residence Life Pillars while maintaining a budget.
- Promoted and recruited 40 residents for Miami University Intramural sports, creating 4 intramural sports teams.

Athletic Assistant

May 2019 - August 2022

Lake Forest Academy, Summer Intern Position

Lake Forest, IL

- Updated athletic department website to include events, coaching staff, and team rosters.
- Created and organized a fundraiser to sell over 500 retired athletic jerseys at athletic events and school functions.
- Scheduled sporting events for 16 fall season sports during employee turnover.

Hockey Camp Head Counselor/Coach

June 2017 - August 2022

Lake Forest Academy, Summer Position

Lake Forest, IL

- Supervised dorm activities of 120 adolescent campers as head dorm counselor.
- Instructed basic skills and concepts of ice hockey to 50 campers per each ice session, with 4 ice sessions per day.
- Oversaw on/off ice responsibilities of 40 counselors in order to provide a safe and enriching camping environment.

High School Field Hockey Assistant Coach

August 2020 - November 2020

Lake Forest Academy

Lake Forest, IL

- Coached 20 beginner high school field hockey players on basic skills and rules.
- Designed and monitored team building exercises, including a scavenger hunt and team trips to beach.
- Increased player strength, agility, and game skills through daily practices and conditioning.

CAMPUS/COMMUNITY INVOLVEMENT

Member of DII Women's Club Ice Hockey

August 2020 - Present

Miami University

Oxford, OH

- Elected Alternate Captain by teammates in third and final year.
- Volunteered for 3 years teaching young girls how to skate through Goggin Ice Center's Learn to Play program.

Member of Kappa Delta Sorority, Gamma Nu Chapter

February 2021 - Present

Miami University

Oxford, OH

- Participated in philanthropic events in partnership with the Girl Scouts of America and Prevent Child Abuse America
- Collaboratively raised \$50,000 for National Alliance on Mental Illness

Volunteer Skating Coach

October 2019 - Present

Rising Star Skating

Pleasant Prairie, WI

- Taught physically and mentally disabled children to ice skate.
- Adjusted coaching techniques to highlight strengths and weaknesses of each individual skater.
- Certified Learn to Skate USA Instructor.

SKILLS

Administrative abilities, website development, scheduling, organization, proactive, problem solving, proficient in Microsoft C-Suite and Google Workspace, ScheduleStar, EZFacility systems.