



# ALY TU

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Languages: English & Vietnamese

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## Skills

- Communication
- Strategic Thinking
- Teamwork
- Schedule Management
- Menu Item Familiarity
- Following Regulations
- Maintaining Cleanliness
- MS Office
- Theatre Production Management

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## Summary

Highly motivated Theatre major and recent graduate of Howard Community College (current GPA: 3.75) seeking to fill a position at Looking forward to attending Albright College in Pennsylvania starting Fall 2020.

Ambitious student pursuing Theatre BA degree eager to contribute developed knowledge in Barista/Sales Associate role at Decadent's Coffee and Dessert Bar. Skilled in maintaining regulations and instructions. Adaptable and driven with strong work ethic and ability to thrive in team based as well as individually motivated settings.

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## Experience

### Theatre Production Apprentice/ASM

08/2019 - Current

Rep Stage | Columbia, MD

- Enhanced operational performance by developing effective business development strategies, systems and procedures.
- Assessed, optimized and elevated operations to target current and expected demands by preparing work/stage spaces.
- Established departmental performance goals, set timeline targets for creative team and trained stage crew members.
- Observed the blocking of all actors and ensure that all props and set pieces are planned to move accordingly within the world of the play.

### Receptionist/Shampoo Tech

05/2019 - 08/2019

Alison Harper & Co / Let's Prep Salon | Laurel, MD

- Booked & managed all by operating the Vagaro booking systems & processed all payment transactions for both the salon & the wedding company.
- Directed clients to appropriate personnel to address concerns, resolve complaints or answer account-related questions.
- Provided clerical support to all team members to improve office efficiency and enhance productivity.
- Managed and anticipated clerical needs of company employees, including copying, faxing and file management.

### Replenishment Team Member/Cashier

05/2015 - 12/2017

Michaels Craft Store | Laurel, MD

- Operated computerized register systems.
- Taught crafting classes & hosted kids' birthday events.
- Completed timely area resets to incorporate new planogram layouts.
- Stocked shelves and carried merchandise out to floor so customers could select needed items.
- Put together visually-pleasing displays for regular merchandise and sales promotions.

**Server/cashier Sales Associate**

05/2014 - 07/2014

Carvel Ice Cream | New Carrollton, MD

- Prepared food for service based on daily specials and customer needs.
- Kept food storage and preparation equipment in good working order to maximize safety and cost-efficiency of operations.
- Restocked nonperishables and other items, including condiments and napkins from inventory to keep pantry well-supplied.
- Maintained cleanliness of equipment, workspace, & overall store.

**Education and Training**

**Bachelor of Arts:** Theatre Arts

Albright College | Reading, PA

Expected in 12/2021

**Associate of Arts:** Theatre Arts

Howard Community College | Columbia, MD

Expected in 05/2020

**High School Diploma**

Laurel High School | Laurel, MD

06/2016

**Accomplishments**

2020 KCACTF Irene Ryan Finalist - Partner  
 2020 KCACTF Monologue Slam Performance Award  
 2020 KCACTF Theatre Technician Certificate of Merit  
 2019-2020 Rep Stage Theatre Apprenticeship Recipient  
 2019 Equity Member Candidate  
 2019 Valerie Lash Scholarship Recipient  
 2018 KCACTF Irene Ryan Finalist - Partner  
 2016 Laurel High School Principal's Award  
 2016 Most Devoted Theatre Award  
 2016 Certificate of Appreciation IT Cisco Award  
 2016 Certificate of Recognition IT Cisco Award  
 2016 Co-Editor in Chief, Writer, & Photographer Journalism Award  
 2015-2016 PGCPs First Annual Honors Theatre Ensemble  
 2015 Craig A. Moe Mayor's Award