

HUSSAIN MNIR HASSAN

7805 Park Avenue, North Bergen, NJ 07047 · 201-921-3315
hussainhassan0@icloud.com · www.linkedin.com/in/hussainhassan

EDUCATION

MONTCLAIR STATE UNIVERSITY, MONTCLAIR, NJ
Bachelor of Science in Business Administration
Hospitality Management & International Business, May 2021
Dean's List of Fall 2019, Cumulative GPA of 3.4

EXPERIENCE

SEPTEMBER 2019 – PRESENT

ADVANCEMENT SERVICES & FOUNDATION, Montclair State University, Montclair, NJ

- Provide administrative support and assistance to the University Advancement department by answering and directing phone calls, assist in data entry, and achieve other duties as requested.
- Handle all duties relative to processing, recording, and acknowledging gifts on the Raiser's Edge Software.

SEPTEMBER 2018 – AUGUST 2019

CHIPOTLE MEXICAN GRILL, Kitchen Manager, Edgewater, NJ

- Supervised the food prep and cooking, maintaining a fully stocked kitchen inventory, and complying with safety and cleanliness standards.
- Managed kitchen staff and guided them to deliver quality food on time.

SEPTEMBER 2017 – AUGUST 2018

SUBWAY, Sandwich Artist, Hoboken, NJ

- Greeted and served guests, prepared food, maintained food safety and sanitation standards, and handled or processed light paperwork.
- Prepared food neatly, accurately, and in a timely manner.

INVOLVEMENT

SEPTEMBER 2017 – PRESENT

Volunteer Resource Center (Volunteer Info Tabling)

- Provide students and faculty with volunteering opportunities on and off campus.
- Organize events and promoting through social media.

Latin American Student Organization (LASO)

- Organization that promotes social, educational, cultural, and traditional events.
- Allow students and faculty to express their creativity and learn how to setup an event.

Weekends at Montclair (WAM)

- Produce fun and engaging events to do on weekends.
- Hand out gifts and promoting on social media.

SKILLS

- Great Customer Service
- Time Management
- Multitasking
- Well Communication Skills
- Leadership
- Creativity
- Team Work