

2110 La Salle Ave, Apt 105B,
Lubbock, Texas 79407

ALAN JAMES ATCHLEY

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EMPLOYMENT HISTORY

04/2020 - Present **Delivery Shopper** **Shipt**

Responsibilities include but are not limited to; shopping for and procuring of groceries and other items at customer request, delivering order in a safe, quick, and undamaged manner, and excellent customer service. Also at customer request, bringing groceries into the customers home, or dropping the customers order off at their doorstep.

07/2018 - 05/2020 **Bookseller** **Barnes And Noble**

Performed transactions of goods and services within store
Counted money
Maintained a clean work area
Customer service
Zoned & straightened books

01/2017 - Present **Worship Technology Volunteer** **Hillside Christian Church**

Ran and operated:
Light Board and related OS
Audio console
Video camera

06/2015 - 07/2016 **Porter** **Mazda Of Midland**

Transported vehicles for 1-1 dealership's vehicles trades
Prepared vehicles for sales department
Directed customers to appropriate department
Procure items for various departments as needed

04/2015 - 04/2016 **92A Automated Logistical Supply Specialist** **U.S Army Texas National Guard**

Utilized computer programs to dispatch military vehicles
Kept records of all vehicles and equipment dispatched
Ensured all dispatched items were returned

04/2010 - 07/2015 **92A Automated Logistical Supply Specialist** **U.S Army**

Responsible for recordkeeping of documents for government equipment
Processed the import and export of inventory for military customers
Performed accounting and sales functions for the warehouse

EDUCATION HISTORY

12/2020	South Plains College	Sound Technology, Associate Degree Of Applied Science
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Basic proficiency and understanding of Audio Recording, Microphone placement, Signal Flow, ProTools, Front of House Mixing, Sound System Design & Installation, Systems Tech (A2), Wire soldering, General safety.

05/2019	South Plains College	General Studies, Associate Degree
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Proficiency in General Studies principles and core curriculum.

05/2012	Forklift Operator Certificate Course	Forklift Operations, Certification
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Proficient in the operation, basic maintenance, and safety protocols of forklift utilization.

09/2011	U.S Army Advanced Individual Training	Military Systems and Maintenance Technology, Other, Certification
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Proficiency in chosen MOS. Ability to perform duties as a 92A Automated Logistical Supply Specialist.

06/2011	U.S Army Basic Training	Military Technologies and Applied Sciences, Other, Certification
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Proficiency in all tasks and commands related to basic combat, and soldier training.

05/2011	Midland College	General Studies, Associate Degree
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Degree postponed, transferred credit to SPC to finish original requirements.

05/2009	Robert E Lee High School	General Studies, High School
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Obtained high school diploma in the upper half of graduating class.

CERTIFICATIONS & HONORS

04/2015	Honorable Discharge	U.S Army
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05/2020	Sound Technology Fundamental Skills Certificate	South Plains College
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05/2012

Forklift Operator

United States Army

VOLUNTEER & CLUB

Hillside Christian Church: 2017-Present

Amarillo Helping Hands: 2018

Lubbock Spreading Hope Pop-up food Pantry: 2020