# Glendalys Vazquez

2909 Jordan st Flushing, NY 11358 (347) 600 - 9108 glenv90185@gmail.com

#### **EXPERIENCE**

## Bagel Club, Bayside, NY

February 2019 - August 2019

Took customer's orders and prepared them. Rang up customers after their order was complete.

# Cardiovascular Consultants of Long Island, P.C., New Hyde Park, NY

September 2019 - Present

Files, scans, and faxes papers and patient documents. Medical assistant. Takes patients in and exams them.

## Paws Cafe, Adelphi University, Garden City, NY

October 2019 - December 2019

Takes customer's orders. Prepares coffees and drinks. Rings up customers at the cash register.

## **EDUCATION**

## Bayside High School, Bayside, NY

September 2015 - January 2019

GPA - 3.0

## Adelphi University, Garden City, NY

August 2019 - present

Nursing major

Expected Graduation: May 2023

Current GPA - 2.659

## **SKILLS**

Strong communication skills
Strong work ethic
Time management
Athletic
Attention to detail
Social skills
Strong customer service skills
Ability to deal with criticism

#### **AWARDS**

Special Recognition for Community Service

Student Leader for Penny Harvest (2010-2012)

High Flying Success Award for Good Manners and Kindness

**Certificate of Merit** 

National Junior Honor Society of Secondary Schools

**Academic Achievement in Dance** 

#### **LANGUAGES**

English

Spanish